



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: DENMARK MUNICIPAL WATER UTILITY

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Principal Office: 118 EAST MAIN STREET  
P.O. BOX 310  
DENMARK, WI 54208

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For the Year Ended: DECEMBER 31, 1999

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WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*

### SIGNATURE PAGE

I HELEN MLEZIVA of  
(Person responsible for accounts)

Denmark Municipal Water Utility, certify that I  
(Utility Name)

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

\_\_\_\_\_  
(Signature of person responsible for accounts)      03/24/2000  
(Date)

CLERK/TREASURER  
(Title)

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**IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name:** DENMARK MUNICIPAL WATER UTILITY

**Utility Address:** 118 EAST MAIN STREET

P.O. BOX 310

DENMARK, WI 54208

**When was utility organized?** 4/1/1916

**Report any change in name:**

**Effective Date:**

**Utility Web Site:**

**Utility employee in charge of correspondence concerning this report:**

**Name:** HELEN MLEZIVA

**Title:** CLERK/TREASURER

**Office Address:**

118 EAST MAIN STREET

P.O. BOX 310

DENMARK, WI 54208

**Telephone:** (920) 863 - 6400

**Fax Number:** (920) 863 - 5169

**E-mail Address:**

**Individual or firm, if other than utility employee, preparing this report:**

**Name:** MR MIKE KONECNY CPA

**Title:** SHAREHOLDER

**Office Address:** SCHENCK & ASSOCIATES, S.C.

200 SOUTH WASHINGTON STREET

P.O. BOX 1000

GREEN BAY, WI 54305-1000

**Telephone:** (920) 455 - 4300 EXT 112

**Fax Number:** (920) 435 - 8227

**E-mail Address:**

**President, chairman, or head of utility commission/board or committee:**

**Name:** NONE

**Title:**

**Office Address:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

**Are records of utility audited by individuals or firms, other than utility employee?** YES

**IDENTIFICATION AND OWNERSHIP**

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**Individual or firm, if other than utility employee, auditing utility records:**

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**Name:** SCHENCK & ASSOCIATES, S.C.

**Title:**

**Office Address:** SCHENCK & ASSOCIATES, S.C.  
200 SOUTH WASHINGTON STREET  
P.O. BOX 1000  
GREEN BAY, WI 54305-1000

**Telephone:** (920) 455 - 4300

**Fax Number:** (920) 435 - 8227

**E-mail Address:**

**Date of most recent audit report:** 12/31/1999

**Period covered by most recent audit:** 1/1/99-12/31/99

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**Names and titles of utility management including manager or superintendent:**

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**Name:** BENJAMIN CORNELIUS

**Title:** SUPERINTENDENT

**Office Address:**  
118 EAST MAIN STREET  
P.O. BOX 310  
DENMARK, WI 54208

**Telephone:** (920) 863 - 6400

**Fax Number:** (920) 863 - 5169

**E-mail Address:**

---

**Name:** DAVID LARSON

**Title:** VILLAGE PRESIDENT

**Office Address:**  
118 EAST MAIN STREET  
DENMARK, WI 54208

**Telephone:** (920) 863 - 6400

**Fax Number:** (920) 863 - 5169

**E-mail Address:**

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**Name:** HELEN MLEZIVA

**Title:** CLERK/TREASURER

**Office Address:**  
118 EAST MAIN STREET  
P.O. BOX 310  
DENMARK, WI 54208

**Telephone:** (920) 863 - 6400

**Fax Number:** (920) 863 - 5169

**E-mail Address:**

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**Name of utility commission/committee:** VILLAGE BOARD

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**Names of members of utility commission/committee:**

MRS HELEN MLEZIVA, CLERK

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**Is sewer service rendered by the utility?** YES

**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility,**

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## IDENTIFICATION AND OWNERSHIP

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as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

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Provide the following information regarding the provider(s) of contract services:

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Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

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Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

**INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	199,801	198,783	1
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	117,894	117,669	2
Depreciation Expense (403)	40,691	33,398	3
Amortization Expense (404)	0	0	4
Taxes (408)	26,295	18,917	5
<b>Total Operating Expenses</b>	<b>184,880</b>	<b>169,984</b>	
<b>Net Operating Income</b>	<b>14,921</b>	<b>28,799</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	6
<b>Utility Operating Income</b>	<b>14,921</b>	<b>28,799</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	8,927	35,946	9
Miscellaneous Nonoperating Income (421)	0	0	10
<b>Total Other Income</b>	<b>8,927</b>	<b>35,946</b>	
<b>Total Income</b>	<b>23,848</b>	<b>64,745</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>23,848</b>	<b>64,745</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	28,046	26,605	13
Amortization of Debt Discount and Expense (428)	949	1,052	14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0	0	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)			18
<b>Total Interest Charges</b>	<b>28,995</b>	<b>27,657</b>	
<b>Net Income</b>	<b>(5,147)</b>	<b>37,088</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	314,792	364,797	19
Balance Transferred from Income (433)	(5,147)	37,088	20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	6,835	87,093	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>302,810</b>	<b>314,792</b>	

### INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.  
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE		1
<b>Total (Acct. 412):</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE		2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE		3
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
INTEREST ON CASH AND INVESTMENTS	8,927	4
<b>Total (Acct. 419):</b>	<b>8,927</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
NONE		5
<b>Total (Acct. 421):</b>	<b>0</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE		6
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE		7
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
NONE		8
<b>Total (Acct. 434):</b>	<b>0</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE		9
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215	6,835	10
<b>Total (Acct. 436)--Debit:</b>	<b>6,835</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE		11
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	

**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
<b>Other (list by major classes):</b>						
NONE					0	6
<b>Total costs and expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	199,801	0	0	0	199,801	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
<b>Other Increases or (Decreases) to Operating Revenues - Specify:</b>						
NONE					0	6
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>199,801</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>199,801</b>	

### BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>UTILITY PLANT</b>			
Utility Plant (100)	2,322,726	2,296,702	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	397,852	356,033	2
<b>Net Utility Plant</b>	<b>1,924,874</b>	<b>1,940,669</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	
Investment in Municipality (123)	0	0	5
Other Investments (124)	176,210	171,171	6
Special Funds (125)	0	0	7
<b>Total Other Property and Investments</b>	<b>176,210</b>	<b>171,171</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	2,240	56,327	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	54,811	58,239	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	6,370	4,238	14
Materials and Supplies (150)	7,229	5,995	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
<b>Total Current and Accrued Assets</b>	<b>70,650</b>	<b>124,799</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	16,137	17,086	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
<b>Total Deferred Debits</b>	<b>16,137</b>	<b>17,086</b>	
<b>Total Assets and Other Debits</b>	<b>2,187,871</b>	<b>2,253,725</b>	

### BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	730,744	730,744	21
Appropriated Earned Surplus (215)	162,939	156,104	22
Unappropriated Earned Surplus (216)	302,810	314,792	23
<b>Total Proprietary Capital</b>	<b>1,196,493</b>	<b>1,201,640</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	525,000	542,500	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
<b>Total Long-Term Debt</b>	<b>525,000</b>	<b>542,500</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	27
Accounts Payable (232)	8,287	69,398	28
Payables to Municipality (233)	8,650	1,690	29
Customer Deposits (235)			30
Taxes Accrued (236)	26,990	15,690	31
Interest Accrued (237)	11,479	11,835	32
Other Current and Accrued Liabilities (238)			33
<b>Total Current and Accrued Liabilities</b>	<b>55,406</b>	<b>98,613</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)			37
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	410,972	410,972	38
<b>Total Liabilities and Other Credits</b>	<b>2,187,871</b>	<b>2,253,725</b>	

### NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	2,302,491	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)	20,235				6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
<b>Total Utility Plant</b>	<b>2,322,726</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	397,852	0	0	0	9
<b>Total Accumulated Provision</b>	<b>397,852</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Utility Plant</b>	<b>1,924,874</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	356,033				<b>356,033</b>	1
<b>Credits During Year</b>						2
<b>Accruals:</b>						3
Charged depreciation expense (403)	40,691				<b>40,691</b>	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	1,668				<b>1,668</b>	6
Accruals charged other						7
accounts (specify):						8
					<b>0</b>	9
Salvage					<b>0</b>	10
Other credits (specify):						11
					<b>0</b>	12
<b>Total credits</b>	<b>42,359</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,359</b>	13
<b>Debits during year</b>						14
Book cost of plant retired	540				<b>540</b>	15
Cost of removal					<b>0</b>	16
Other debits (specify):						17
					<b>0</b>	18
<b>Total debits</b>	<b>540</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>540</b>	19
<b>Balance End of Year</b>	<b>397,852</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>397,852</b>	20
<b>Composite Depreciation Rate?</b>	No					21
If yes, what is the rate?						22

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
<b>Other (specify):</b>					
NONE	0			0	2
<b>Total Nonutility Property (121)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)
Balance first of year	0 1
<b>Additions:</b>	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
<b>Total Additions</b>	<u>0</u>
<b>Deductions:</b>	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
<b>Total accounts written off</b>	<u>0</u>
<b>Balance end of year</b>	<u><u>0</u></u>

### MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
<b>Electric Utility</b>						
Fuel for generation					0	0
Other					0	0
<b>Total Electric Utility</b>					<u>0</u>	<u>0</u>

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0
Water utility	7,229	5,995
Sewer utility		0
Gas utility		0
Merchandise		0
Other materials & supplies		0
<b>Total Materials and Supplies</b>	<u>7,229</u>	<u>5,995</u>

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT  
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
UNAMORTIZED DEBT ISSUANCE EXPENSE	949	0	16,137	1
<b>Total</b>			<b>16,137</b>	
<b>Unamortized premium on debt (251)</b>				
NONE	0	0	0	2
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	730,744	1
<b>Changes during year (explain):</b>		
NONE		2
<b>Balance end of year</b>	<b>730,744</b>	

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
WATER SYSTEM REVENUE BONDS	08/01/1997	08/01/2016	5.23%	525,000	1
<b>Total Bonds (Account 221):</b>				<b>525,000</b>	

**NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)
--	----------------------	----------------------------	----------------------	-------------------------------------

NONE

**TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	15,690	1
<b>Accruals:</b>		
Charged water department expense	26,295	2
Charged electric department expense		3
Charged sewer department expense	428	4
<b>Other (explain):</b>		
NONE		5
<b>Total Accruals and other credits</b>	<u>26,723</u>	
<b>Taxes paid during year:</b>		
County, state and local taxes	11,671	6
Social Security taxes	3,481	7
PSC Remainder Assessment	271	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<u>15,423</u>	
<b>Balance end of year</b>	<u><u>26,990</u></u>	

### INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
Mortgage Revenue Bonds	11,835	28,046	28,402	11,479	1
<b>Subtotal</b>	<b>11,835</b>	<b>28,046</b>	<b>28,402</b>	<b>11,479</b>	
<b>Advances from Municipality (223)</b>					
NONE	0			0	2
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other long-Term Debt (224)</b>					
NONE	0			0	3
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Notes Payable (231)</b>					
NONE	0			0	4
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>11,835</b>	<b>28,046</b>	<b>28,402</b>	<b>11,479</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	410,972	0	0	0	0	<b>410,972</b>	1
<b>Add credits during year:</b>							
For Services						0	2
For Mains						0	3
<b>Other (specify):</b>							
NONE						0	4
<b>Deduct charges (specify):</b>							
NONE						0	5
<b>Balance End of Year</b>	<b>410,972</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>410,972</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

## BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE		1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
BOND REDEMPTION FUND	16,298	2
BOND RESERVE FUND	146,642	3
DEPRECIATION FUND	5,374	4
WATER SYSTEM REVENUE BONDS	7,896	5
<b>Total (Acct. 124):</b>	<b>176,210</b>	
<b>Special Funds (125):</b>		
NONE		6
<b>Total (Acct. 125):</b>	<b>0</b>	
<b>Notes Receivable (141):</b>		
NONE		7
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	54,811	8
Electric		9
Sewer (Regulated)		10
<b>Other (specify):</b>		
NONE		11
<b>Total (Acct. 142):</b>	<b>54,811</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)		12
Merchandising, jobbing and contract work		13
<b>Other (specify):</b>		
NONE		14
<b>Total (Acct. 143):</b>	<b>0</b>	
<b>Receivables from Municipality (145):</b>		
DUE FROM OTHER FUNDS	6,370	15
<b>Total (Acct. 145):</b>	<b>6,370</b>	
<b>Prepayments (165):</b>		
NONE		16
<b>Total (Acct. 165):</b>	<b>0</b>	
<b>Extraordinary Property Losses (182):</b>		
NONE		17
<b>Total (Acct. 182):</b>	<b>0</b>	

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Balance End of Year (b)</b>	
<b>Other Deferred Debits (183):</b>		
NONE		18
<b>Total (Acct. 183):</b>	<b>0</b>	
<b>Payables to Municipality (233):</b>		
DUE TO OTHER FUNDS	8,650	19
<b>Total (Acct. 233):</b>	<b>8,650</b>	
<b>Other Deferred Credits (253):</b>		
NONE		20
<b>Total (Acct. 253):</b>	<b>0</b>	

### RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
<b>Add Average:</b>						
Utility Plant in Service	2,264,308	0	0	0	2,264,308	1
Materials and Supplies	6,612	0	0	0	6,612	2
<b>Other (specify):</b>						
NONE					0	3
<b>Less Average:</b>						
Reserve for Depreciation	376,942	0	0	0	376,942	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	410,972	0	0	0	410,972	6
<b>Other (specify):</b>						
NONE					0	7
<b>Average Net Rate Base</b>	<b>1,483,006</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,483,006</b>	
Net Operating Income	14,921	0	0	0	14,921	8
<b>Net Operating Income as a percent of Average Net Rate Base</b>						
	1.01%	N/A	N/A	N/A	1.01%	

## RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	730,744	1
Appropriated Earned Surplus	159,521	2
Unappropriated Earned Surplus	308,801	3
<b>Other (Specify):</b>		
NONE		4
<b>Total Average Proprietary Capital</b>	<b>1,199,066</b>	
<b>Net Income</b>		
Net Income	(5,147)	5
<b>Percent Return on Proprietary Capital</b>	<b>-0.43%</b>	

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## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

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1. Acquisitions.

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2. Leaseholder changes.

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3. Extensions of service.

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4. Estimated changes in revenues due to rate changes.

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5. Obligations incurred or assumed, excluding commercial paper.

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6. Formal proceedings with the Public Service Commission.

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7. Any additional matters.

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**FINANCIAL SECTION FOOTNOTES**

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**Identification and Ownership - Commission/Committee (Page iv)**

July 31, 2000

Ms. Helen Mleziva, Clerk Treasurer  
Denmark Municipal Water Utility  
118 East Main Street  
P.O. Box 310  
Denmark, WI 54208-0310

1999 Analytical Review DWCCA-1600-ELE

Dear Ms. Mleziva:

This is to confirm our recent telephone conversation regarding the \$250 charge Denmark Municipal Water Utility was recording in Account 474, Other Water Revenues, for service connections. Denmark has been charging \$250 although their authorized Water Lateral Installation Charge, Cz-1, is \$1,000 for  $\frac{3}{4}$  and 1-inch services laterals and actual cost for larger sizes.

As we discussed, if your utility feels the \$1,000 charge is too high for  $\frac{3}{4}$  and 1-inch laterals, you may revise your Cz-1 to collect actual cost for all sizes of laterals. I checked with Dave Sheard, the Assistant Administrator of our division about requesting this change via our telephone conversation, but we do need a request in writing, simply a short letter or an email requesting your Cz-1, Water Lateral Installation Charge, be revised to be actual cost for all sizes.

In addition, when future amounts are collected for water lateral installations, the amount should be recorded in Account 271, Contributions in Aid of Construction, and not Account 474, Other Water Revenues. Please follow this procedure in the future. You should reclassify any amounts originally recorded in Account 474 and identified as charges for water laterals in 1999 and prior years, from Account 216, Unappropriated Earned Surplus to Account 271, as follows:

Debit Credit

Account 435, Miscellaneous  
Debits to Surplus \$xxxx

Account 271, Contributions  
In Aid of Construction \$xxxx

To reclassify charges for water lateral installations recorded in Account 474, Other Water Revenues, in prior years.

If you have any questions, you may contact me at 608-266-3768. My email address is engele@psc.state.wi.us

Sincerely,

Elaine Engelke  
Financial Specialist

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## FINANCIAL SECTION FOOTNOTES

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Division of Water, Compliance, and Consumer Affairs

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### FINANCIAL SECTION FOOTNOTES

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#### Identification and Ownership - Contacts (Page iv)

July 14, 2000

Ms. Helen Mleziva, Clerk Treasurer  
Denmark Municipal Water Utility  
118 East Main Street  
P.O. Box 310  
Denmark, WI 54208-0310

1999 Analytical Review DWCCA-1600-ELE

Dear Ms. Mleziva:

The Public Service Commission (Commission) is in the process of completing an analytical review of your utility's 1999 annual report. The purposes of an analytical review are to detect possible reporting or accounting related errors and to identify significant fluctuations from established trends in reported data not sufficiently explained in the annual report. It is our hope that our review will supply information that will enable us to better provide guidance to your utility regarding proper utility accounting and the preparation of future annual reports. In order to complete this review, we request the following information:

During our review, we noted \$5,791 reported in Account 474, Other Water Revenues, described as water connection charges. Please indicate the basis for this charge, i.e. which authorized tariff allows this charge. In addition, please indicate what this charge covers, i.e. what service is the utility charging the customer for.

We appreciate your cooperation in providing the above information. These recommendations are intended to provide accounting assistance and should not be construed as criticisms of utility personnel. If you have any questions, please feel free to contact me at (608) 266-3768. Please respond within 30 days of this letter. If it is convenient for you to respond by e-mail, please do so. My e-mail address is engele@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Elaine Engelke  
Financial Specialist  
Division of Water, Compliance, and Consumer Affairs

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cc: Mr. David Larson, Village President

Clerk called week of 7/24/00 and indicated that they are charging \$250 to connect a water service. Dave indicated by email that unless this is a special assessment or a developer fee, it cannot be charged on the water side. (The sewer is not regulated, so they can charge a connection fee on the sewer side). I will call the utility and discuss the matter. ele

**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	190,946	1
<b>Total Sales of Water</b>	<b>190,946</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	998	2
Other Water Revenues (474)	7,857	3
Amortization of Construction Grants (475)	0	4
<b>Total Other Operating Revenues</b>	<b>8,855</b>	
<b>Total Operating Revenues</b>	<b>199,801</b>	
<b>Operation and Maintenance Expenses</b>		
Plant Operation and Maintenance Expenses (600-660)	81,485	5
General Operating Expenses (680-690)	36,409	6
<b>Total Operation and Maintenance Expenses</b>	<b>117,894</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	40,691	7
Amortization Expense (404)		8
Taxes (408)	26,295	9
<b>Total Other Operating Expenses</b>	<b>66,986</b>	
<b>Total Operating Expenses</b>	<b>184,880</b>	
<b>NET OPERATING INCOME</b>	<b>14,921</b>	

## WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential	2	250	1,031	1
Commercial				2
Industrial				3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>2</b>	<b>250</b>	<b>1,031</b>	
Metered Sales to General Customers (461)				
Residential	599	32,382	89,851	4
Commercial	88	12,491	28,934	5
Industrial	6	7,875	13,248	6
<b>Total Metered Sales to General Customers (461)</b>	<b>693</b>	<b>52,748</b>	<b>132,033</b>	
Private Fire Protection Service (462)				
Public Fire Protection Service (463)	1		51,991	8
Other Sales to Public Authorities (464)	7	2,750	5,891	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
<b>Total Sales of Water</b>	<b>703</b>	<b>55,748</b>	<b>190,946</b>	

**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

<b>Customer Name (a)</b>	<b>Point of Delivery (b)</b>	<b>Thousands of Gallons Sold (c)</b>	<b>Revenues (d)</b>
------------------------------	----------------------------------	--	-------------------------

NONE

### OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1)	51,991	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
<b>Other (specify):</b>		
NONE		4
<b>Total Public Fire Protection Service (463)</b>	<b>51,991</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	998	5
<b>Other (specify):</b>		
NONE		6
<b>Total Forfeited Discounts (470)</b>	<b>998</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	1,546	7
<b>Other (specify):</b>		
WATER CONNECTION CHARGES	5,791	8
DIVIDEND FROM CO-OP	135	9
REPAIR OF HYDRANT	385	10
<b>Total Other Water Revenues (474)</b>	<b>7,857</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE		11
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	38,599	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	14,627	3
Chemicals (630)	5,067	4
Supplies and Expenses (640)	5,360	5
Repairs of Water Plant (650)	15,843	6
Transportation Expenses (660)	1,989	7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>81,485</b>	
 <b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	13,682	8
Office Supplies and Expenses (681)	2,771	9
Outside Services Employed (682)	4,748	10
Insurance Expense (684)	3,601	11
Employees Pensions and Benefits (686)	9,296	12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)	2,311	14
Uncollectible Accounts (690)		15
<b>Total General Operating Expenses</b>	<b>36,409</b>	
 <b>Total Operation and Maintenance Expenses</b>	 <b>117,894</b>	

**TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		26,990	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		428	2
<b>Net property tax equivalent</b>		<b>26,562</b>	
Social Security		3,481	3
PSC Remainder Assessment		271	4
Other (specify): NONE	PRIOR YEAR TAX ACCRUAL	(4,019)	5
<b>Total tax expense</b>		<b><u>26,295</u></b>	

### PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Brown				1
<b>SUMMARY OF TAX RATES</b>							<b>2</b>
State tax rate	mills		0.203050				3
County tax rate	mills		4.820780				4
Local tax rate	mills		4.557606				5
School tax rate	mills		8.352606				6
Voc. school tax rate	mills		1.219705				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>19.153747</b>				<b>10</b>
Less: state credit	mills		1.480514				11
<b>Net tax rate</b>	mills		<b>17.673233</b>				<b>12</b>
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							<b>13</b>
<b>Local Tax Rate</b>	mills		<b>4.557606</b>				<b>14</b>
<b>Combined School Tax Rate</b>	mills		<b>9.572311</b>				<b>15</b>
<b>Other Tax Rate - Local</b>	mills		<b>0.000000</b>				<b>16</b>
<b>Total Local &amp; School Tax</b>	mills		<b>14.129917</b>				<b>17</b>
<b>Total Tax Rate</b>	mills		<b>19.153747</b>				<b>18</b>
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.737710</b>				<b>19</b>
<b>Total tax net of state credit</b>	mills		<b>17.673233</b>				<b>20</b>
<b>Net Local and School Tax Rate</b>	mills		<b>13.037727</b>				<b>21</b>
Utility Plant, Jan. 1	\$	2,226,125	2,226,125				22
Materials & Supplies	\$	7,229	7,229				23
<b>Subtotal</b>	\$	<b>2,233,354</b>	<b>2,233,354</b>				<b>24</b>
Less: Plant Outside Limits	\$	0	0				25
<b>Taxable Assets</b>	\$	<b>2,233,354</b>	<b>2,233,354</b>				<b>26</b>
Assessment Ratio	dec.		0.926916				27
<b>Assessed Value</b>	\$	<b>2,070,132</b>	<b>2,070,132</b>				<b>28</b>
<b>Net Local &amp; School Rate</b>	mills		<b>13.037727</b>				<b>29</b>
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>26,990</b>	<b>26,990</b>				<b>30</b>
Tax Equivalent per 1994 PSC Report	\$	19,709					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>26,990</b>					<b>34</b>

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	14,764		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	46,882		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
<b>Total Source of Supply Plant</b>	<b>61,646</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	80,024		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	155,795		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
<b>Total Pumping Plant</b>	<b>235,819</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	353		21
Structures and Improvements (331)	17,490		22
Water Treatment Equipment (332)	88,504		23
<b>Total Water Treatment Plant</b>	<b>106,347</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		25

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>INTANGIBLE PLANT</b>			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			14,764 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			46,882 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>61,646</b>
<b>PUMPING PLANT</b>			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			80,024 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			155,795 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>235,819</b>
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)			353 21
Structures and Improvements (331)			17,490 22
Water Treatment Equipment (332)			88,504 23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>106,347</b>
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	453,074	22,657	<b>26</b>
Transmission and Distribution Mains (343)	991,850		<b>27</b>
Fire Mains (344)	341		<b>28</b>
Services (345)	191,924		<b>29</b>
Meters (346)	64,634	3,907	<b>30</b>
Hydrants (348)	82,543		<b>31</b>
Other Transmission and Distribution Plant (349)	954		<b>32</b>
<b>Total Transmission and Distribution Plant</b>	<b>1,785,320</b>	<b>26,564</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)	0		<b>33</b>
Structures and Improvements (371)	0		<b>34</b>
Office Furniture and Equipment (372)	0		<b>35</b>
Computer Equipment (372.1)	565		<b>36</b>
Transportation Equipment (373)	16,741		<b>37</b>
Other General Equipment (379)	19,687	50,342	<b>38</b>
Other Tangible Property (390)	0		<b>39</b>
<b>Total General Plant</b>	<b>36,993</b>	<b>50,342</b>	
<b>Total utility plant in service directly assignable</b>	<b>2,226,125</b>	<b>76,906</b>	
Common Utility Plant Allocated to Water Department	0		<b>40</b>
<b>Total utility plant in service</b>	<b>2,226,125</b>	<b>76,906</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)			475,731 26
Transmission and Distribution Mains (343)			991,850 27
Fire Mains (344)			341 28
Services (345)			191,924 29
Meters (346)	540		68,001 30
Hydrants (348)			82,543 31
Other Transmission and Distribution Plant (349)			954 32
<b>Total Transmission and Distribution Plant</b>	<b>540</b>	<b>0</b>	<b>1,811,344</b>
<b>GENERAL PLANT</b>			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			565 36
Transportation Equipment (373)			16,741 37
Other General Equipment (379)			70,029 38
Other Tangible Property (390)			0 39
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>87,335</b>
<b>Total utility plant in service directly assignable</b>	<b>540</b>	<b>0</b>	<b>2,302,491</b>
Common Utility Plant Allocated to Water Department			0 40
<b>Total utility plant in service</b>	<b>540</b>	<b>0</b>	<b>2,302,491</b>

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			5,713	5,713	1
February			5,479	5,479	2
March			6,145	6,145	3
April			5,957	5,957	4
May			6,397	6,397	5
June			5,736	5,736	6
July			5,986	5,986	7
August			6,001	6,001	8
September			5,967	5,967	9
October			5,939	5,939	10
November			5,654	5,654	11
December			5,829	5,829	12
<b>Total for year</b>	<b>0</b>	<b>0</b>	<b>70,803</b>	<b>70,803</b>	
Less: Measured or estimated water used in main flushing and water treatment during year				667	13
Less: Other utility use					14
Other utility use explanation:					15
HYDRANT FLUSH, SEWER RELINE, BREAKS, UTILIZED					
Water pumped into distribution system				70,136	16
Less: Water sold				55,748	17
Losses and unaccounted for				14,388	18
Percent unaccounted for to the nearest whole percent (%)				21%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
Maximum gallons pumped by all methods in any one day during reporting year				684	21
Date of maximum: 5/7/1999					22
Cause of maximum:					23
BW VALVE LEFT OPEN					
Minimum gallons pumped by all methods in any one day during reporting year				105	24
Date of minimum: 8/11/1999					25
Total KWH used for pumping for the year				139,225	26
If water is purchased: Vendor Name:					27
Point of Delivery:					28

**SOURCES OF WATER SUPPLY - GROUND WATERS**

<b>Location (a)</b>	<b>Identification Number (b)</b>	<b>Depth in feet (c)</b>	<b>Well Diameter in inches (d)</b>	<b>Yield Per Day in gallons (e)</b>	<b>Currently In Service? (f)</b>	
DEEP WELL - GRAND AVENUE	#2	452	10	74,563	Yes	<b>1</b>
DEEP WELL - JORGENSON STREE	#3	210	12	114,119	Yes	<b>2</b>

## SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#2	#2 HIGH	#3	1
Location	DENMARK	DENMARK	DENMARK	2
Purpose	P	B	S	3
Destination	D	D	D	4
Pump Manufacturer	LAYNE	LAYNE	BYRON JACKSON	5
Year Installed	1962	1962	1972	6
Type	OTHER	OTHER	OTHER	7
Actual Capacity (gpm)	500	500	600	8
Pump Motor or Standby Engine Mfr	LAYNE	LAYNE	GE	10
Year Installed	1962	1962	1976	11
Type	ELECTRIC	ELECTRIC	ELECTRIC	12
Horsepower	25	40	60	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification				14
Location				15
Purpose				16
Destination				17
Pump Manufacturer				18
Year Installed				19
Type				20
Actual Capacity (gpm)				21
Pump Motor or Standby Engine Mfr				22
Year Installed				23
Type				24
Horsepower				25
				26

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	WELL #1	WELL #2	WELL #3	1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>				<b>2</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET		R	<b>3</b>
Year constructed	1998		1978	<b>4</b>
Primary material (earthen, steel, concrete, other)	STEEL		CONCRETE	<b>5</b>
Elevation difference in feet (See Headnote 3.)	500		110	<b>6</b>
Total capacity in gallons	200,000		100,000	<b>7</b>
<b>WATER TREATMENT PLANT</b>				<b>8</b>
Disinfection, type of equipment (gas, liquid, powder, other)	OTHER	OTHER	OTHER	<b>9</b>
Points of application (wellhouse, central facilities, booster station, other)	OTHER	OTHER	OTHER	<b>10</b>
Filters, type (gravity, pressure, other, none)	OTHER	OTHER	OTHER	<b>11</b>
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.2000	0.0000	49.0000	<b>12</b>
Is a corrosion control chemical used (yes, no)?	N	N	N	<b>13</b>
Is water fluoridated (yes, no)?	N	N	N	<b>14</b>

### WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

								Number of Feet	
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)		
M	D	1.500	257	0	0	0	257	1	
M	D	1.750	254	0	0	0	254	2	
M	D	2.000	332	0	0	0	332	3	
M	D	4.000	298	0	0	0	298	4	
P	D	4.000	140	0	0	0	140	5	
M	D	6.000	19,143	0	0	0	19,143	6	
P	D	6.000	1,218	0	0	0	1,218	7	
M	D	8.000	8,127	0	0	0	8,127	8	
P	D	8.000	6,517	0	0	0	6,517	9	
M	D	10.000	2,591	0	0	0	2,591	10	
P	D	10.000	17,327	0	0	0	17,327	11	
M	D	12.000	504	0	0	0	504	12	
<b>Total Within Municipality</b>			<b>56,708</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>56,708</b>		
<b>Total Utility</b>			<b>56,708</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>56,708</b>		

### WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	518	0	0	0	518		1
M	1.000	147	0	0	0	147		2
M	1.500	15	0	0	0	15		3
M	2.000	10	0	0	0	10		4
M	3.000	2	0	0	0	2		5
M	4.000	4	0	0	0	4		6
M	6.000	2	0	0	0	2		7
<b>Total Utility</b>		<b>698</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>698</b>	<b>0</b>	

### METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (a).

#### Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	330	20	0	0	350	18	1
0.750	343	26	0	0	369	40	2
1.000	29	3	4	0	28	6	3
1.500	19	2	3	0	18	0	4
2.000	9	1	1	0	9	1	5
3.000	3	1	1	0	3	0	6
4.000	2	0	0	0	2	0	7
<b>Total:</b>	<b>735</b>	<b>53</b>	<b>9</b>	<b>0</b>	<b>779</b>	<b>65</b>	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	269	27	0	0	1	53	350	1
0.750	330	17	1	0	0	21	369	2
1.000	0	23	1	0	1	3	28	3
1.500	0	14	1	0	0	3	18	4
2.000	0	6	3	0	0	0	9	5
3.000	0	1	1	0	1	0	3	6
4.000	0	0	1	0	0	1	2	7
<b>Total:</b>	<b>599</b>	<b>88</b>	<b>8</b>	<b>0</b>	<b>3</b>	<b>81</b>	<b>779</b>	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	0				0	1
Within Municipality	102				102	2
<b>Total Fire Hydrants</b>	<b>102</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>102</b>	
<b>Flushing Hydrants</b>						
	0				0	3
<b>Total Flushing Hydrants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year**

Number of hydrants operated during year:	98
Number of distribution system valves end of year:	229
Number of distribution valves operated during year:	25

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## WATER OPERATING SECTION FOOTNOTES

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### Water Utility Plant in Service (Page W-08)

The addition to the reservoirs and standpipes, it is the remaining amount for the watertower. The addition to the general equipment was for control equipment.

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