



3015 (02-09-04)

ANNUAL REPORT

OF

Name: DURAND MUNICIPAL WATER SUPPLY

Principal Office: 104 E. MAIN STREET
P.O. BOX 202
DURAND, WI 54736-0202

For the Year Ended: DECEMBER 31, 2003

**WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

TABLE OF CONTENTS

Schedule Name	Page
General Rules for Reporting	i
Signature Page	ii
Table of Contents	iii
Identification and Ownership	iv
FINANCIAL SECTION	
Income Statement	F-01
Income Statement Account Details	F-02
Income from Merchandising, Jobbing & Contract Work (Accts. 415-416)	F-03
Revenues Subject to Wisconsin Remainder Assessment	F-04
Balance Sheet	F-05
Net Utility Plant	F-06
Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110.1)	F-07
Accumulated Provision for Depreciation and Amortization of Utility Plant (Acct. 110.2)	F-08
Net Nonutility Property (Accts. 121 & 122)	F-09
Accumulated Provision for Uncollectible Accounts-Cr. (Acct. 144)	F-10
Materials and Supplies	F-11
Unamortized Debt Discount & Expense & Premium on Debt (Accts. 181 and 251)	F-12
Capital Paid in by Municipality (Acct. 200)	F-13
Bonds (Acct. 221)	F-14
Notes Payable & Miscellaneous Long-Term Debt	F-15
Taxes Accrued (Acct. 236)	F-16
Interest Accrued (Acct. 237)	F-17
Balance Sheet End-of-Year Account Balances	F-18
Return on Rate Base Computation	F-19
Important Changes During the Year	F-20
Financial Section Footnotes	F-21
Contributions in Aid of Construction (Account 271)	F-22
WATER OPERATING SECTION	
Water Operating Revenues & Expenses	W-01
Water Operating Revenues - Sales of Water	W-02
Sales for Resale (Acct. 466)	W-03
Other Operating Revenues (Water)	W-04
Water Operation & Maintenance Expenses	W-05
Taxes (Acct. 408 - Water)	W-06
Property Tax Equivalent (Water)	W-07
Water Utility Plant in Service --Plant Financed by Utility or Municipality--	W-08
Water Utility Plant in Service --Plant Financed by Contributions--	W-10
Source of Supply, Pumping and Purchased Water Statistics	W-12
Sources of Water Supply - Ground Waters	W-13
Sources of Water Supply - Surface Waters	W-14
Pumping & Power Equipment	W-15
Reservoirs, Standpipes & Water Treatment	W-16
Water Mains	W-17
Water Services	W-18
Meters	W-19
Hydrants and Distribution System Valves	W-20
Water Operating Section Footnotes	W-21

IDENTIFICATION AND OWNERSHIP

Exact Utility Name: DURAND MUNICIPAL WATER SUPPLY

Utility Address: 104 E. MAIN STREET
P.O. BOX 202
DURAND, WI 54736-0202

When was utility organized? 1/1/1913

Report any change in name:

Effective Date:

Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: JON A. PFEILSTICKER
Title: CITY CLERK-TREASURER

Office Address: CITY OF DURAND
104 E. MAIN ST.
P.O. BOX 202
DURAND, WI 54736

Telephone: (715) 672 - 8770

Fax Number: (715) 672 - 8236

E-mail Address: dchall@nelson-tel.net

Individual or firm, if other than utility employee, preparing this report:

Name:

Title:

Office Address:

Telephone:

Fax Number:

E-mail Address:

President, chairman, or head of utility commission/board or committee:

Name: GERALD M. BAUER
Title: MAYOR

Office Address:
302 W MAIN ST
DURAND, WI 54736

Telephone: (715) 367 - 2424

Fax Number:

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name: DEBRA WELCH

Title: AUDITOR

Office Address: CLIFTON GUNDERSON LLP

435 JULIE STREET

P.O. BOX 547

TOMAH, WI 54660

Telephone: (608) 372 - 2177

Fax Number: (608) 372 - 5462

E-mail Address:

Date of most recent audit report: 3/11/2004

Period covered by most recent audit: 2003

Names and titles of utility management including manager or superintendent:

Name: GARY L. SWEENEY

Title: UTILITY SUPERINTENDENT

Office Address:

104 E. MAIN ST.

P.O. BOX 202

DURAND, WI 54736

Telephone: (715) 672 - 8047

Fax Number: (715) 672 - 8236

E-mail Address: dwwtp@nelson-tel.net

Name of utility commission/committee: City Council

Names of members of utility commission/committee:

- MR GERALD M. BAUER, MAYOR/CHAIRMAN
 - MR KIPPER FAGERLAND, COUNCIL MEMBER
 - MR STEPHEN N FISHER, COUNCIL MEMBER
 - MRS CHRISTI A. LIEFFRING, COUNCIL MEMBER
 - MR JON A. PFEILSTICKER, CLERK-TREASURER
 - MRS DENISE D. POLZER, COUNCIL MEMBER
 - MR STEVE SCHOFIELD, COUNCIL MEMBER
 - MR JASON J. SCHOONOVER, COUNCIL MEMBER
-

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

n/a

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	279,611	299,456	1
Operating Expenses:			
Operation and Maintenance Expense (401)	147,567	143,002	2
Depreciation Expense (403)	41,408	37,371	3
Amortization Expense (404)	0	3,640	4
Taxes (408)	42,089	41,596	5
Total Operating Expenses	231,064	225,609	
Net Operating Income	48,547	73,847	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	48,547	73,847	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	612	724	9
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income	612	724	
Total Income	49,159	74,571	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	8,737	0	12
Total Miscellaneous Income Deductions	8,737	0	
Income Before Interest Charges	40,422	74,571	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	8,566	9,923	13
Amortization of Debt Discount and Expense (428)	0	0	14
Amortization of Premium on Debt--Cr. (429)	0	0	15
Interest on Debt to Municipality (430)	4,029	4,432	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)	0	0	18
Total Interest Charges	12,595	14,355	
Net Income	27,827	60,216	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	245,783	185,567	19
Balance Transferred from Income (433)	27,827	60,216	20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
Total Unappropriated Earned Surplus End of Year (216)	273,610	245,783	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	279,611		279,611	1
Total (Acct. 400):	279,611	0	279,611	
Operation and Maintenance Expense (401):				
Derived	147,567		147,567	2
Total (Acct. 401):	147,567	0	147,567	
Depreciation Expense (403):				
Derived	41,408		41,408	3
Total (Acct. 403):	41,408	0	41,408	
Amortization Expense (404):				
Derived	0		0	4
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	42,089		42,089	5
Total (Acct. 408):	42,089	0	42,089	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
N/A	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	48,547	0	48,547	
OTHER INCOME				
Income from Merchandising, Jobbing and Contract Work (415-416):				
Derived	0		0	8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
INTEREST ON SPECIAL ASSESSMENTS	612	0	612	10
Total (Acct. 419):	612	0	612	
Miscellaneous Nonoperating Income (421):				
Contributed Plant - Water			0	11

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421):			
NONE	0	0	0 12
Total (Acct. 421):	0	0	0
TOTAL OTHER INCOME:	612	0	612

MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
NONE	0	0	0 13
Total (Acct. 425):	0	0	0
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water	[REDACTED]	8,737	8,737 14
NONE	0	0	0 15
Total (Acct. 426):	0	8,737	8,737
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	0	8,737	8,737

INTEREST CHARGES			
Interest on Long-Term Debt (427):			
Derived	8,566	[REDACTED]	8,566 16
Total (Acct. 427):	8,566	0	8,566
Amortization of Debt Discount and Expense (428):			
NONE	0	[REDACTED]	0 17
Total (Acct. 428):	0	0	0
Amortization of Premium on Debt--Cr. (429):			
NONE	0	[REDACTED]	0 18
Total (Acct. 429):	0	0	0
Interest on Debt to Municipality (430):			
Derived	4,029	[REDACTED]	4,029 19
Total (Acct. 430):	4,029	0	4,029
Other Interest Expense (431):			
Derived	0	[REDACTED]	0 20
Total (Acct. 431):	0	0	0

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to Construction--Cr. (432):			
NONE	0		0 21
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	12,595	0	12,595
NET INCOME:	36,564	(8,737)	27,827
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	245,783	0	245,783 22
Total (Acct. 216):	245,783	0	245,783
Balance Transferred from Income (433):			
Derived	27,827		27,827 23
Total (Acct. 433):	27,827	0	27,827
Miscellaneous Credits to Surplus (434):			
NONE	0	0	0 24
Total (Acct. 434):	0	0	0
Miscellaneous Debits to Surplus--Debit (435):			
NONE	0	0	0 25
Total (Acct. 435)--Debit:	0	0	0
Appropriations of Surplus--Debit (436):			
Detail appropriations to (from) account 215			0 26
Total (Acct. 436)--Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	273,610	0	273,610

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)	0				0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold	0				0	2
Payroll	0				0	3
Materials	0				0	4
Taxes	0				0	5
Other (list by major classes):						
NONE	0				0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- | |
|---|
| <p>1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.</p> <p>2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).</p> |
|---|

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	279,611	0	0	0	279,611	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0				0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	279,611	0	0	0	279,611	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,194,646	2,195,359	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	807,852	775,018	2
Net Utility Plant	1,386,794	1,420,341	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	637	637	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	637	637	
Investment in Municipality (123)	0	0	5
Other Investments (124)	18,122	20,731	6
Special Funds (125)	0	0	7
Total Other Property and Investments	18,759	21,368	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	0	0	8
Temporary Cash Investments (132)	0	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	56,358	53,739	11
Other Accounts Receivable (143)	1,844	2,263	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	5,960	24,676	14
Materials and Supplies (150)	6,496	6,280	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	0		17
Total Current and Accrued Assets	70,658	86,958	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	3,640	20
Total Deferred Debits	0	3,640	
Total Assets and Other Debits	1,476,211	1,532,307	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	204,992	204,992	21
Appropriated Earned Surplus (215)	701,297		22
Unappropriated Earned Surplus (216)	273,610	245,783	23
Total Proprietary Capital	1,179,899	450,775	
LONG-TERM DEBT			
Bonds (221)	0	35,420	24
Advances from Municipality (223)	72,525	80,583	25
Other long-Term Debt (224)	170,000	190,000	26
Total Long-Term Debt	242,525	306,003	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	3,677	3,948	28
Payables to Municipality (233)	251	29,583	29
Customer Deposits (235)			30
Taxes Accrued (236)	39,278	38,798	31
Interest Accrued (237)	2,356	2,916	32
Other Current and Accrued Liabilities (238)	8,225	7,726	33
Total Current and Accrued Liabilities	53,787	82,971	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	0	692,558	38
Total Liabilities and Other Credits	1,476,211	1,532,307	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					
Total Utility Plant - First of Year	2,195,359	0	0	0	1
<i>(Should agree with Util. Plant Jan. 1 in Property Tax Equivalent Schedule)</i>					
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (100.1)	1,477,573	0	0	0	2
Utility Plant in Service - Contributed Plant (100.2)	716,270	0	0	0	3
Utility Plant Purchased or Sold (391)	0				4
Utility Plant in Process of Reclassification (392)	0				5
Utility Plant Leased to Others (393)	0				6
Property Held for Future Use (394)	0				7
Construction Work in Progress (395)	803				8
Utility Plant Acquisition Adjustments (396)	0				9
Other Utility Plant Adjustments (397)	0				10
Total Utility Plant	2,194,646	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (110.1)	588,171	0	0	0	11
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (110.2)	219,681	0	0	0	12
Total Accumulated Provision	807,852	0	0	0	
Net Utility Plant	1,386,794	0	0	0	

**ACCUMULATED PROVISION FOR DEPRECIATION AND
AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT
FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY
(ACCT. 110.1)**

Depreciation Accruals (Credits) during the year (110.1):

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	775,018				775,018	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	41,408				41,408	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	1,421				1,421	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	42,829	0	0	0	42,829	13
Debits during year						14
Book cost of plant retired	7,368				7,368	15
Cost of removal					0	16
Other debits (specify):						17
Book value of plant retired & contr	222,308				222,308	18
Total debits	229,676	0	0	0	229,676	19
Balance end of year (110.1)	588,171	0	0	0	588,171	20
Composite Depreciation Rate?	No					21
If yes, what is the rate?						22

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.2):
 1. Report the amounts charged to Depreciation Expense (426).
 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.2)					0	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (426)	8,737				8,737	4
Accruals charged other						5
accounts (specify):						6
					0	7
Salvage					0	8
Other credits (specify):						9
Est. deprec on contrib plnt 1/1/03	210,944				210,944	10
Total credits	219,681	0	0	0	219,681	11
Debits during year						12
Book cost of plant retired	0				0	13
Cost of removal					0	14
Other debits (specify):						15
					0	16
Total debits	0	0	0	0	0	17
Balance end of year (110.2)	219,681	0	0	0	219,681	18
Composite Depreciation Rate?	No					19
If yes, what is the rate?						20

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):					
Land not in use	637	0	0	637	2
Total Nonutility Property (121)	637	0	0	637	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	637	0	0	637	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	0 2
Collection of accounts previously written off: Utility Customers	0 3
Collection of accounts previously written off: Others	0 4
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	0 5
Accounts written off during the year: Others	0 6
Total accounts written off	0
Balance end of year	0

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
Electric Utility						
Fuel for generation					0	0 1
Other					0	0 2
Total Electric Utility					<u>0</u>	<u>0</u>

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0 1
Water utility	6,496	6,280 2
Sewer utility		0 3
Gas utility		0 4
Merchandise		0 5
Other materials & supplies		0 6
Total Materials and Supplies	<u>6,496</u>	<u>6,280</u>

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
NONE			0	1
Total			0	
Unamortized premium on debt (251)				
NONE			0	2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	204,992	1
Changes during year (explain):		
NONE	0	2
Balance end of year	<u><u>204,992</u></u>	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
Mortgage Revenue Bonds	10/01/1998	11/01/2005	4.25%	0	1
Total Bonds (Account 221):				0	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
Advance from Municipality	12/31/1991	12/31/2011	5.00%	72,525	1
Total for Account 223				72,525	
Other Long-Term Debt (224)					
Water's Share of Promissory Note	03/01/1999	03/01/2009	3.75%	170,000	2
Total for Account 224				170,000	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	38,798	1
Accruals:		
Charged water department expense	42,569	2
Charged electric department expense		3
Charged sewer department expense		4
Other (explain):		
NONE		5
Total Accruals and other credits	<u>42,569</u>	
Taxes paid during year:		
County, state and local taxes	39,278	6
Social Security taxes	2,444	7
PSC Remainder Assessment	367	8
Other (explain):		
NONE		9
Total payments and other debits	<u>42,089</u>	
Balance end of year	<u><u>39,278</u></u>	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Mortgage Revenue Bonds - 1998	259	1,297	1,556	0	2
Subtotal	259	1,297	1,556	0	
Advances from Municipality (223)					
Advance from Municipality	0	4,029	4,029	0	3
Advance from Municipality - Trust Fund	0			0	4
Subtotal	0	4,029	4,029	0	
Other long-Term Debt (224)					
Water Share Prommissory Note	2,657	7,269	7,570	2,356	5
Subtotal	2,657	7,269	7,570	2,356	
Notes Payable (231)					
NONE	0			0	6
Subtotal	0	0	0	0	
Total	2,916	12,595	13,155	2,356	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
SPECIAL ASSESSMENTS	18,122	2
Total (Acct. 124):	18,122	
Special Funds (125):		
NONE		3
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	56,358	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	56,358	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		
MISCELLANEOUS BILLINGS FOR SERVICES	1,844	11
Total (Acct. 143):	1,844	
Receivables from Municipality (145):		
DUE FROM GENERAL FUND	5,960	12
Total (Acct. 145):	5,960	
Prepayments (165):		
NONE		13
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Payables to Municipality (233):	
DUE TO CITY	251 16
Total (Acct. 233):	251
Other Deferred Credits (253):	
NONE	17
Total (Acct. 253):	0

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (100.1)	1,490,187	0	0	0	1,490,187	1
Materials and Supplies	6,388	0	0	0	6,388	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation (110.1)	681,594	0	0	0	681,594	4
Customer Advances for Construction					0	5
					0	6
Average Net Rate Base	814,981	0	0	0	814,981	
Net Operating Income	48,547	0	0	0	48,547	7
Net Operating Income as a percent of Average Net Rate Base	5.96%	N/A	N/A	N/A	5.96%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

ADDED ONE WATER SERVICE
ADDED 89 5/8"X3/4" METERS
ADDED FOUR 1" METERS
JUNKED 149 METERS

2. Leaseholder changes.

NONE

3. Extensions of service.

NONE

4. Estimated changes in revenues due to rate changes.

NONE

5. Obligations incurred or assumed, excluding commercial paper.

NONE

6. Formal proceedings with the Public Service Commission.

NONE

7. Any additional matters.

NONE

FINANCIAL SECTION FOOTNOTES

Balance Sheet (Page F-05)

General footnotes

(215) represents contributions of \$692,558 + 2003 depreciation on contributed assets of \$8,727 + \$2 rounding

Accumulated Provision for Depreciation and Amortization of Utility Plant on Utility Plant Financed by Ut

If a value is reported for Depreciation expense on meters charged to sewer, then values should also be reported in related fields in the Taxes and Other Operating Revenues (Water) schedules. If not, please explain.

Book value of plant retired \$2,627

Contributions in aid of construction share \$219,681

Interest Accrued (Acct. 237) (Page F-17)

General footnotes

1998 Revenue Bonds paid off November 1, 2003

Identification and Ownership - Contacts (Page iv)

General footnotes

Clifton Gunderson has audited our records for over 10 years. I just neglected to include them in previous reports as a footnote.

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	692,558	0	0	0	0	692,558	1
Add credits during year:							
NONE						0	2
Deduct charges (specify):							
DOCKET 05-US-105	692,558					692,558	3
Balance End of Year	0	0	0	0	0	0	

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	272,850	265,309	1
Total Sales of Water	272,850	265,309	
Other Operating Revenues			
Forfeited Discounts (470)	2,168	814	2
Other Water Revenues (474)	4,593	33,333	3
Amortization of Construction Grants (475)		0	4
Total Other Operating Revenues	6,761	34,147	
Total Operating Revenues	279,611	299,456	
Operation and Maintenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	80,587	77,608	5
General Operating Expenses (680-690)	66,980	65,394	6
Total Operation and Maintenance Expenses	147,567	143,002	
Other Operating Expenses			
Depreciation Expense (403)	41,408	37,371	7
Amortization Expense (404)	0	3,640	8
Taxes (408)	42,089	41,596	9
Total Other Operating Expenses	83,497	82,607	
Total Operating Expenses	231,064	225,609	
NET OPERATING INCOME	48,547	73,847	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential	0			1
Commercial	0			2
Industrial	0			3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	631	35,878	107,990	4
Commercial	130	18,888	41,352	5
Industrial	1	2,046	3,844	6
Total Metered Sales to General Customers (461)	762	56,812	153,186	
Private Fire Protection Service (462)	5		2,816	7
Public Fire Protection Service (463)	1		96,788	8
Other Sales to Public Authorities (464)	28	9,231	20,060	9
Sales to Irrigation Customers (465)			0	10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	796	66,043	272,850	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
NONE	n/a		1
Total		<u>0</u>	<u>0</u>

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	96,788	1
Wholesale fire protection billed	0	2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)	0	3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	96,788	
Forfeited Discounts (470):		
Customer late payment charges	2,168	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	2,168	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	534	7
Other (specify):		
OTHER MISCELLANEOUS CHARGES FOR SERVICES	1,559	8
WATER SERVICE PAID BY CUSTOMER	2,500	9
Total Other Water Revenues (474)	4,593	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
PLANT OPERATION AND MAINTENANCE EXPENSES			
Salaries and Wages (600)	39,439	40,843	1
Purchased Water (610)	0	0	2
Fuel or Power Purchased for Pumping (620)	16,765	15,720	3
Chemicals (630)	2,454	1,895	4
Supplies and Expenses (640)	13,949	10,077	5
Repairs of Water Plant (650)	6,289	7,401	6
Transportation Expenses (660)	1,691	1,672	7
Total Plant Operation and Maintenance Expenses	80,587	77,608	
GENERAL OPERATING EXPENSES			
Administrative and General Salaries (680)	20,028	19,044	8
Office Supplies and Expenses (681)	4,864	6,176	9
Outside Services Employed (682)	2,395	6,231	10
Insurance Expense (684)	4,219	2,856	11
Employees Pensions and Benefits (686)	32,657	29,068	12
Regulatory Commission Expenses (688)	0	0	13
Miscellaneous General Expenses (689)	2,817	2,019	14
Uncollectible Accounts (690)	0	0	15
Total General Operating Expenses	66,980	65,394	
Total Operation and Maintenance Expenses	147,567	143,002	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		39,278	38,798	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		522	530	2
Net property tax equivalent		38,756	38,268	
Social Security		2,966	3,058	3
PSC Remainder Assessment		367	270	4
Other (specify): NONE			0	5
Total tax expense		42,089	41,596	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Pepin				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.224437				3
County tax rate	mills		8.596267				4
Local tax rate	mills		7.290728				5
School tax rate	mills		11.913198				6
Voc. school tax rate	mills		1.916122				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		29.940752				10
Less: state credit	mills		1.566706				11
Net tax rate	mills		28.374046				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		7.290728				14
Combined School Tax Rate	mills		13.829320				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		21.120048				17
Total Tax Rate	mills		29.940752				18
Ratio of Local and School Tax to Total	dec.		0.705395				19
Total tax net of state credit	mills		28.374046				20
Net Local and School Tax Rate	mills		20.014902				21
Utility Plant, Jan. 1	\$	2,195,996	2,195,996				22
Materials & Supplies	\$	6,280	6,280				23
Subtotal	\$	2,202,276	2,202,276				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	2,202,276	2,202,276				26
Assessment Ratio	dec.		0.891100				27
Assessed Value	\$	1,962,448	1,962,448				28
Net Local & School Rate	mills		20.014902				29
Tax Equiv. Computed for Current Year	\$	39,278	39,278				30
Tax Equivalent per 1994 PSC Report	\$	38,798					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
Tax equiv. for current year (see note 6)	\$	39,278					34

WATER UTILITY PLANT IN SERVICE
--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	5,424		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	141,514		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	23,897		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	170,835	0	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	5,078		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	135,562		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	140,640	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)	103		21
Structures and Improvements (331)	74,311		22
Water Treatment Equipment (332)	370,103		23
Total Water Treatment Plant	444,517	0	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			5,424	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			141,514	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			23,897	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	170,835	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			5,078	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)		(55,599)	79,963	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	(55,599)	85,041	
WATER TREATMENT PLANT				
Land and Land Rights (330)			103	21
Structures and Improvements (331)			74,311	22
Water Treatment Equipment (332)			370,103	23
Total Water Treatment Plant	0	0	444,517	

WATER UTILITY PLANT IN SERVICE
--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	10,399		24
Structures and Improvements (341)	0		25
Distribution Reservoirs and Standpipes (342)	261,337		26
Transmission and Distribution Mains (343)	767,911		27
Fire Mains (344)	0		28
Services (345)	191,920	2,500	29
Meters (346)	59,951	2,790	30
Hydrants (348)	121,082		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	1,412,600	5,290	
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	1,373	562	35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	10,604		37
Other General Equipment (379)	14,790		38
Other Tangible Property (390)	0		39
Total General Plant	26,767	562	
Total utility plant in service directly assignable	2,195,359	5,852	
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	2,195,359	5,852	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			10,399 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)		(127,822)	133,515 26
Transmission and Distribution Mains (343)		(394,175)	373,736 27
Fire Mains (344)			0 28
Services (345)		(103,663)	90,757 29
Meters (346)	7,368		55,373 30
Hydrants (348)		(35,011)	86,071 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	7,368	(660,671)	749,851
GENERAL PLANT			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			1,935 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			10,604 37
Other General Equipment (379)			14,790 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	27,329
Total utility plant in service directly assignable	7,368	(716,270)	1,477,573
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	7,368	(716,270)	1,477,573

WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			4
Structures and Improvements (311)			5
Collecting and Impounding Reservoirs (312)			6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)			8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)			10
Other Water Source Plant (317)			11
Total Source of Supply Plant	0	0	
PUMPING PLANT			
Land and Land Rights (320)			12
Structures and Improvements (321)			13
Boiler Plant Equipment (322)			14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			16
Electric Pumping Equipment (325)			17
Diesel Pumping Equipment (326)			18
Hydraulic Pumping Equipment (327)			19
Other Pumping Equipment (328)			20
Total Pumping Plant	0	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)			21
Structures and Improvements (331)			22
Water Treatment Equipment (332)			23
Total Water Treatment Plant	0	0	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			0 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	0
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			0 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)		55,599	55,599 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	55,599	55,599
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			0 23
Total Water Treatment Plant	0	0	0

WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			24
Structures and Improvements (341)			25
Distribution Reservoirs and Standpipes (342)			26
Transmission and Distribution Mains (343)			27
Fire Mains (344)			28
Services (345)			29
Meters (346)			30
Hydrants (348)			31
Other Transmission and Distribution Plant (349)			32
Total Transmission and Distribution Plant	0	0	
GENERAL PLANT			
Land and Land Rights (370)			33
Structures and Improvements (371)			34
Office Furniture and Equipment (372)			35
Computer Equipment (372.1)			36
Transportation Equipment (373)			37
Other General Equipment (379)			38
Other Tangible Property (390)			39
Total General Plant	0	0	
Total utility plant in service directly assignable	0	0	
Common Utility Plant Allocated to Water Department			40
Total utility plant in service	0	0	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)		127,822	127,822 26
Transmission and Distribution Mains (343)		394,175	394,175 27
Fire Mains (344)			0 28
Services (345)		103,663	103,663 29
Meters (346)			0 30
Hydrants (348)		35,011	35,011 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	0	660,671	660,671
GENERAL PLANT			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			0 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	0
Total utility plant in service directly assignable	0	716,270	716,270
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	0	716,270	716,270

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply					
Month	Purchased Water Gallons (000's)	Surface Water Gallons (000's)	Ground Water Gallons (000's)	Total Gallons All Methods (000's)	
(a)	(b)	(c)	(d)	(e)	
January			5,944	5,944	1
February			5,465	5,465	2
March			5,978	5,978	3
April			5,868	5,868	4
May			6,943	6,943	5
June			7,621	7,621	6
July			7,758	7,758	7
August			10,371	10,371	8
September			7,713	7,713	9
October			5,948	5,948	10
November			5,431	5,431	11
December			5,547	5,547	12
Total annual pumpage	0	0	80,587	80,587	
Less: Water sold				66,043	13
Volume pumped but not sold				14,544	14
Volume sold as a percent of volume pumped				82%	15
Volume used for water production, water quality and system maintenance				3,275	16
Volume related to equipment/system malfunction				270	17
Non-utility volume NOT included in water sales					18
Total volume not sold but accounted for				3,545	19
Volume pumped but unaccounted for				10,999	20
Percent of water lost				14%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				660	23
Date of maximum: 8/18/2003					24
Cause of maximum:					25
DRY SUMMER & TOWER OVERFLOW					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				128	26
Date of minimum: 3/10/2003					27
Total KWH used for pumping for the year				169,800	28
If water is purchased: Vendor Name: N/A					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
1324 EAST PROSPECT STREET	#3	327	16	576,000	Yes	1
1600 14TH AVENUE EAST	#4	128	16	1,440,000	Yes	2

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	WELL # 3	WELL #4	1
Location	1324 E PROSPECT STREET	160 14TH AVENUE EAST	2
Purpose	P	P	3
Destination	D	D	4
Pump Manufacturer	CROWN	UNIVERSAL	5
Year Installed	1992	1976	6
Type	SUBMERSIBLE	VERTICAL TURBINE	7
Actual Capacity (gpm)	500	1,200	8
Pump Motor or Standby Engine Mfr	CROWN	US ELECTRIC	10
Year Installed	1992	1992	11
Type	ELECTRIC	ELECTRIC	12
Horsepower	50	50	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22
Year Installed			23
Type			24
Horsepower			25
			26

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1	#2	WTP #3	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	R		3
Year constructed	1983	1961		4
Primary material (earthen, steel, concrete, other)	STEEL	CONCRETE		5
Elevation difference in feet (See Headnote 3.)	192	160		6
Total capacity in gallons (actual)	100,000	424,000		7
WATER TREATMENT PLANT				8
Disinfection, type of equipment (gas, liquid, powder, other)	GAS	GAS	GAS	9
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE	WELLHOUSE	10
Filters, type (gravity, pressure, other, none)	GRAVITY	GRAVITY	GRAVITY	11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.4000	1.4000	1.4000	12
Is a corrosion control chemical used (yes, no)?	N	N	N	13
Is water fluoridated (yes, no)?	Y	Y	Y	14

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	1.000	0	0	0	0	0	1
M	D	1.500	360	0	0	0	360	2
M	D	2.000	578	0	0	0	578	3
M	D	4.000	4,117	0	0	0	4,117	4
M	D	6.000	44,966	0	0	0	44,966	5
M	D	8.000	28,336	0	0	0	28,336	6
M	D	10.000	1,724	0	0	0	1,724	7
Total Within Municipality			80,081	0	0	0	80,081	
Total Utility			80,081	0	0	0	80,081	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	655	0	0	0	655	60	1
M	1.000	178	1	0	0	179	20	2
M	1.250	9	0	0	0	9	2	3
M	1.500	17	0	0	0	17	0	4
M	2.000	17	0	0	0	17	6	5
M	3.000	5	0	0	0	5	2	6
M	4.000	14	0	0	0	14	12	7
M	6.000	1	0	0	0	1	0	8
M	8.000	1	0	0	0	1	1	9
Total Utility		897	1	0	0	898	103	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	641	89	75	0	655	130	1
0.750	358	0	73	0	285	12	2
1.000	22	4	0	0	26	4	3
1.250	1	0	1	0	0	0	4
1.500	18	0	0	0	18	13	5
2.000	12	0	0	0	12	2	6
3.000	4	0	0	0	4	0	7
4.000	4	0	0	0	4	0	8
Total:	1,060	93	149	0	1,004	161	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	518	57	0	0	0	80	655	1
0.750	142	54	0	6	0	83	285	2
1.000	1	8	0	6	0	11	26	3
1.250	0	0	0	0	0	0	0	4
1.500	0	11	0	4	0	3	18	5
2.000	0	4	0	8	0	0	12	6
3.000	0	0	0	3	0	1	4	7
4.000	0	1	1	1	0	1	4	8
Total:	661	135	1	28	0	179	1,004	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	115				115	2
Total Fire Hydrants	115	0	0	0	115	
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year:	115
Number of distribution system valves end of year:	194
Number of distribution valves operated during year:	194

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

General footnotes

(682) Outside Services less in 2003 due to Safe Drinking Water testing done in 2002 (\$2290) and also leak detection services were hired in 2002 (\$1400).

(640) Supplies Expense higher due to increases in heating fuel costs and sewer charge for disposal of backflush water. Also purchased useable supplies for safety programs.

Property Tax Equivalent (Water) (Page W-07)

General footnotes

Total plant for tax computation does not include cost of painting of water tower, which is included in assets.

Water Utility Plant in Service --Plant Financed by Utility or Municipality-- (Page W-08)

General footnotes

ADJUSTED FOR CUSTOMER CONTRIBUTIONS AND CONTRIBUTIONS FROM GRANTS. BASIS USED WAS ACTUAL FOR ALL ANNUAL AMOUNTS SINCE 1950. PRE-1950 CONTRIBUTION AMOUNT OF \$5672 WAS ALL DESIGNATED AS FOR MAINS.

Water Utility Plant in Service --Plant Financed by Contributions-- (Page W-10)

General footnotes

CONTRIBUTION ALLOCATIONS BASED ON ACTUAL AS FOLLOWS:

CUSTOMER CONTRIBUTIONS		CONTRIBUTION FROM GRANTS	
PUMPING EQUIPMENT			\$ 55,599
RESERVOIRS & TOWERS			127,822
T&D MAINS	\$265,149		129,026
SERVICES	89,543		14,121
HYDRANTS	7,203		27,807

Water Services (Page W-18)

General footnotes

Added one 1" service in 2003.