



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: GLENWOOD CITY MUNICIPAL WATER UTILITY

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Principal Office: 132 PINE STREET  
P.O. BOX 368  
GLENWOOD CITY, WI 54013

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For the Year Ended: DECEMBER 31, 2000

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WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*



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## IDENTIFICATION AND OWNERSHIP

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**Exact Utility Name:** GLENWOOD CITY MUNICIPAL WATER UTILITY

**Utility Address:** 132 PINE STREET  
P.O. BOX 368  
GLENWOOD CITY, WI 54013

**When was utility organized?** 1/1/1891

**Report any change in name:**

**Effective Date:**

**Utility Web Site:**

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**Utility employee in charge of correspondence concerning this report:**

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**Name:** MS JACKIE L. PONTO  
**Title:** CITY CLERK-TREASURER

**Office Address:**  
132 PINE STREET  
P.O. BOX 368  
GLENWOOD CITY, WI 54013

**Telephone:** (715) 265 - 4227

**Fax Number:** (715) 265 - 7389

**E-mail Address:**

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**Individual or firm, if other than utility employee, preparing this report:**

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**Name:** MR STEVEN A. SCHEIDLER CPA  
**Title:** CERTIFIED PUBLIC ACCOUNTANT

**Office Address:** TRACEY AND THOLE, S.C.  
502 SECOND STREET  
HUDSON, WI 54016

**Telephone:** (715) 386 - 2391

**Fax Number:** (715) 386 - 0535

**E-mail Address:**

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**President, chairman, or head of utility commission/board or committee:**

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**Name:** MR SHAWN DEWITT  
**Title:**

**Office Address:**  
132 PINE STREET  
P.O. BOX 368  
GLENWOOD CITY, WI 54013

**Telephone:** (715) 265 - 4227

**Fax Number:**

**E-mail Address:**

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**Are records of utility audited by individuals or firms, other than utility employee?** YES

**IDENTIFICATION AND OWNERSHIP**

**Individual or firm, if other than utility employee, auditing utility records:**

**Name:** MR STEVEN A. SCHEIDLER CPA  
**Title:** CERTIFIED PUBLIC ACCOUNTANT

**Office Address:** TRACEY AND THOLE, S.C.  
502 SECOND STREET  
HUDSON, WI 54016

**Telephone:** (715) 386 - 2391

**Fax Number:** (715) 386 - 0535

**E-mail Address:**

**Date of most recent audit report:** 1/26/2000

**Period covered by most recent audit:** 1999

**Names and titles of utility management including manager or superintendent:**

**Name:** MR DAVID BOOTH  
**Title:** UTILITY SUPERINTENDENT

**Office Address:**  
132 PINE STREET  
P.O. BOX 368  
GLENWOOD CITY, WI 54013

**Telephone:** (715) 265 - 4227

**Fax Number:** (715) 265 - 7389

**E-mail Address:**

**Name of utility commission/committee:** GLENWOOD CITY WATER COMMISSION

**Names of members of utility commission/committee:**

MR STEVEN BOOTH  
MR SHAWN DEWITT, CHAIRPERSON  
MR STEVE LEE

**Is sewer service rendered by the utility?** NO

**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?**NO

**Date of Ordinance:** [REDACTED]

**Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

**Provide the following information regarding the provider(s) of contract services:**

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## IDENTIFICATION AND OWNERSHIP

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**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

### INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	113,833	109,882	1
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	46,402	42,742	2
Depreciation Expense (403)	23,247	22,961	3
Amortization Expense (404)	0	0	4
Taxes (408)	26,355	26,377	5
<b>Total Operating Expenses</b>	<b>96,004</b>	<b>92,080</b>	
<b>Net Operating Income</b>	<b>17,829</b>	<b>17,802</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	6
<b>Utility Operating Income</b>	<b>17,829</b>	<b>17,802</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	489	503	9
Miscellaneous Nonoperating Income (421)	0	0	10
<b>Total Other Income</b>	<b>489</b>	<b>503</b>	
<b>Total Income</b>	<b>18,318</b>	<b>18,305</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>18,318</b>	<b>18,305</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	220	1,259	13
Amortization of Debt Discount and Expense (428)	24	140	14
Amortization of Premium on Debt--Cr. (429)			15
Interest on Debt to Municipality (430)	0	0	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)			18
<b>Total Interest Charges</b>	<b>244</b>	<b>1,399</b>	
<b>Net Income</b>	<b>18,074</b>	<b>16,906</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	103,108	86,202	19
Balance Transferred from Income (433)	18,074	16,906	20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)	0	0	24
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>121,182</b>	<b>103,108</b>	

### INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.  
 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE		1
<b>Total (Acct. 412):</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE		2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE		3
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
INTEREST ON INVESTMENTS	375	4
INTEREST ON ITEMS PLACED ON 2000 TAX ROLL	114	5
<b>Total (Acct. 419):</b>	<b>489</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
NONE		6
<b>Total (Acct. 421):</b>	<b>0</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE		7
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE		8
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
NONE		9
<b>Total (Acct. 434):</b>	<b>0</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE		10
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215		11
<b>Total (Acct. 436)--Debit:</b>	<b>0</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE		12
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	

**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
<b>Other (list by major classes):</b>						
NONE					0	6
<b>Total costs and expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.  
 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	113,833	0	0	0	113,833	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
<b>Other Increases or (Decreases) to Operating Revenues - Specify:</b>						
NONE					0	6
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>113,833</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>113,833</b>	

### BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
<b>UTILITY PLANT</b>			
Utility Plant (100)	1,172,342	1,137,546	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	181,082	174,681	2
<b>Net Utility Plant</b>	<b>991,260</b>	<b>962,865</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
<b>Total Other Property and Investments</b>	<b>0</b>	<b>0</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	39,054	38,126	8
Temporary Cash Investments (132)	14,943	14,568	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	14,819	18,007	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	1,948	1,204	14
Materials and Supplies (150)	4,975	4,587	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
<b>Total Current and Accrued Assets</b>	<b>75,739</b>	<b>76,492</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	0	24	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
<b>Total Deferred Debits</b>	<b>0</b>	<b>24</b>	
<b>Total Assets and Other Debits</b>	<b>1,066,999</b>	<b>1,039,381</b>	

**BALANCE SHEET**

<b>Liabilities and Other Credits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	249,274	249,274	<b>21</b>
Appropriated Earned Surplus (215)			<b>22</b>
Unappropriated Earned Surplus (216)	121,182	103,108	<b>23</b>
<b>Total Proprietary Capital</b>	<b>370,456</b>	<b>352,382</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	0	22,040	<b>24</b>
Advances from Municipality (223)	0	14,921	<b>25</b>
Other long-Term Debt (224)	0	0	<b>26</b>
<b>Total Long-Term Debt</b>	<b>0</b>	<b>36,961</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	<b>27</b>
Accounts Payable (232)	83	979	<b>28</b>
Payables to Municipality (233)	0	0	<b>29</b>
Customer Deposits (235)			<b>30</b>
Taxes Accrued (236)	0	0	<b>31</b>
Interest Accrued (237)	0	838	<b>32</b>
Other Current and Accrued Liabilities (238)			<b>33</b>
<b>Total Current and Accrued Liabilities</b>	<b>83</b>	<b>1,817</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	<b>34</b>
Customer Advances for Construction (252)			<b>35</b>
Other Deferred Credits (253)	0	0	<b>36</b>
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)			<b>37</b>
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	696,460	648,221	<b>38</b>
<b>Total Liabilities and Other Credits</b>	<b>1,066,999</b>	<b>1,039,381</b>	

### NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	1,172,342	0	0	0	1
Utility Plant Purchased or Sold (391)					2
Utility Plant in Process of Reclassification (392)					3
Utility Plant Leased to Others (393)					4
Property Held for Future Use (394)					5
Construction Work in Progress (395)					6
Utility Plant Acquisition Adjustments (396)					7
Other Utility Plant Adjustments (397)					8
<b>Total Utility Plant</b>	1,172,342	0	0	0	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	181,082	0	0	0	9
<b>Total Accumulated Provision</b>	181,082	0	0	0	
<b>Net Utility Plant</b>	991,260	0	0	0	

### ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	174,681				<b>174,681</b>	<b>1</b>
<b>Credits During Year</b>						<b>2</b>
<b>Accruals:</b>						<b>3</b>
Charged depreciation expense (403)	23,247				<b>23,247</b>	<b>4</b>
Depreciation expense on meters						<b>5</b>
charged to sewer (see Note 3)	1,007				<b>1,007</b>	<b>6</b>
Accruals charged other						<b>7</b>
accounts (specify):						<b>8</b>
					<b>0</b>	<b>9</b>
Salvage					<b>0</b>	<b>10</b>
Other credits (specify):						<b>11</b>
					<b>0</b>	<b>12</b>
<b>Total credits</b>	<b>24,254</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,254</b>	<b>13</b>
<b>Debits during year</b>						<b>14</b>
Book cost of plant retired	15,460				<b>15,460</b>	<b>15</b>
Cost of removal	2,393				<b>2,393</b>	<b>16</b>
Other debits (specify):						<b>17</b>
					<b>0</b>	<b>18</b>
<b>Total debits</b>	<b>17,853</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,853</b>	<b>19</b>
<b>Balance End of Year</b>	<b>181,082</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>181,082</b>	<b>20</b>
<b>Composite Depreciation Rate?</b>	Yes					<b>21</b>
If yes, what is the rate?	2.11%					<b>22</b>

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
<b>Other (specify):</b>					
NONE	0			0	2
<b>Total Nonutility Property (121)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Less accum. prov. depr. & amort. (122)	0			0	3
<b>Net Nonutility Property</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)
Balance first of year	0 1
<b>Additions:</b>	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
<b>Total Additions</b>	<u>0</u>
<b>Deductions:</b>	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
<b>Total accounts written off</b>	<u>0</u>
<b>Balance end of year</b>	<u><u>0</u></u>

**MATERIALS AND SUPPLIES**

<b>Account (a)</b>	<b>Generation (b)</b>	<b>Transmission (c)</b>	<b>Distribution (d)</b>	<b>Other (e)</b>	<b>Total End of Year (f)</b>	<b>Amount Prior Year (g)</b>
<b>Electric Utility</b>						
Fuel for generation					0	0 1
Other					0	0 2
<b>Total Electric Utility</b>					<u>0</u>	<u>0</u>

<b>Account</b>	<b>Total End of Year</b>	<b>Amount Prior Year</b>
Electric utility total	0	0 1
Water utility	4,975	4,587 2
Sewer utility		0 3
Gas utility		0 4
Merchandise		0 5
Other materials & supplies		0 6
<b>Total Materials and Supplies</b>	<u>4,975</u>	<u>4,587</u>

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT  
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
2/1/94 W&S REVENUE BONDS	24	428	0	1
<b>Total</b>			<b>0</b>	
<b>Unamortized premium on debt (251)</b>				
NONE	0	0	0	2
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	249,274	1
<b>Changes during year (explain):</b>		
NONE		2
<b>Balance end of year</b>	<u><u>249,274</u></u>	

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
2/1/94 W&S REVENUE PROMISSORY NOTES	02/01/1994	02/15/2000	4.80%	0	1
<b>Total Bonds (Account 221):</b>				<b>0</b>	

**NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
<b>Advances (223)</b>					
1989 & 1990 OPERATING ADV FROM SEWER UT	12/01/1989	12/01/2000	0.00%	0	1
<b>Total for Account 223</b>				<b>0</b>	

**TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
<b>Accruals:</b>		
Charged water department expense	26,355	2
Charged electric department expense		3
Charged sewer department expense	301	4
<b>Other (explain):</b>		
NONE		5
<b>Total Accruals and other credits</b>	<u>26,656</u>	
<b>Taxes paid during year:</b>		
County, state and local taxes	25,540	6
Social Security taxes	977	7
PSC Remainder Assessment	139	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<u>26,656</u>	
<b>Balance end of year</b>	<u><u>0</u></u>	

### INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
2/1/94 W&S SYSTEM REVENUE PROMISSORY NOTES	838	220	1,058	0	1
<b>Subtotal</b>	<b>838</b>	<b>220</b>	<b>1,058</b>	<b>0</b>	
<b>Advances from Municipality (223)</b>					
NONE	0			0	2
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other long-Term Debt (224)</b>					
NONE	0			0	3
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Notes Payable (231)</b>					
NONE	0			0	4
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>838</b>	<b>220</b>	<b>1,058</b>	<b>0</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	648,221	0	0	0	0	<b>648,221</b>	1
<b>Add credits during year:</b>							
For Services	13,285					<b>13,285</b>	2
For Mains	26,087					<b>26,087</b>	3
<b>Other (specify):</b>							
HYDRANTS	6,473					<b>6,473</b>	4
RES. DEPR. COST TO REMOVE ASSETS	2,394					<b>2,394</b>	5
<b>Deduct charges (specify):</b>							
NONE						<b>0</b>	6
<b>Balance End of Year</b>	<b>696,460</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>696,460</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	47,614					<b>47,614</b>	7

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE		1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
NONE		2
<b>Total (Acct. 124):</b>	<b>0</b>	
<b>Special Funds (125):</b>		
NONE		3
<b>Total (Acct. 125):</b>	<b>0</b>	
<b>Notes Receivable (141):</b>		
NONE		4
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	14,819	5
Electric		6
Sewer (Regulated)		7
<b>Other (specify):</b>		
NONE		8
<b>Total (Acct. 142):</b>	<b>14,819</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
<b>Other (specify):</b>		
NONE		11
<b>Total (Acct. 143):</b>	<b>0</b>	
<b>Receivables from Municipality (145):</b>		
UTILITY ITEMS PLACED ON 2000 TAX ROLL	1,948	12
<b>Total (Acct. 145):</b>	<b>1,948</b>	
<b>Prepayments (165):</b>		
NONE		13
<b>Total (Acct. 165):</b>	<b>0</b>	
<b>Extraordinary Property Losses (182):</b>		
NONE		14
<b>Total (Acct. 182):</b>	<b>0</b>	
<b>Other Deferred Debits (183):</b>		
NONE		15
<b>Total (Acct. 183):</b>	<b>0</b>	

### BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Balance End of Year (b)</b>
<hr/>	
<b>Payables to Municipality (233):</b>	
NONE	16
<b>Total (Acct. 233):</b>	<b>0</b>
<hr/>	
<b>Other Deferred Credits (253):</b>	
NONE	17
<b>Total (Acct. 253):</b>	<b>0</b>

### RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
<b>Add Average:</b>						
Utility Plant in Service	1,154,944	0	0	0	1,154,944	1
Materials and Supplies	4,781	0	0	0	4,781	2
<b>Other (specify):</b>						
NONE					0	3
<b>Less Average:</b>						
Reserve for Depreciation	177,881	0	0	0	177,881	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	672,340	0	0	0	672,340	6
<b>Other (specify):</b>						
NONE					0	7
<b>Average Net Rate Base</b>	<b>309,504</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>309,504</b>	
Net Operating Income	17,829	0	0	0	17,829	8
<b>Net Operating Income as a percent of Average Net Rate Base</b>						
	5.76%	N/A	N/A	N/A	5.76%	

## RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	249,274	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	112,145	3
<b>Other (Specify):</b>		
NONE		4
<b>Total Average Proprietary Capital</b>	<b>361,419</b>	
<b>Net Income</b>		
Net Income	18,074	5
<b>Percent Return on Proprietary Capital</b>	<b>5.00%</b>	

## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

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**1. Acquisitions.**

NONE

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**2. Leaseholder changes.**

NONE

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**3. Extensions of service.**

NONE

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**4. Estimated changes in revenues due to rate changes.**

NONE

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**5. Obligations incurred or assumed, excluding commercial paper.**

NONE

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**6. Formal proceedings with the Public Service Commission.**

NONE

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**7. Any additional matters.**

DURING 2000 UTILITY CAPITALIZED PROJECT ON PINE AND CLARK STREETS WHICH INCLUDED UTILITY ASSET AND PAID FOR WITH A WI DEPT OF COMMERCE PUBLIC FACILITIES GRANT. MAINS, \$26,087; SERVICES \$12,660; HYDRANTS \$6,473; AND COSTS PAID BY GRANT TO REMOVE OLD ASSETS CHARGED TO RESERVE FOR DEPR \$2,293.

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## FINANCIAL SECTION FOOTNOTES

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### **Bonds (Acct. 221) (Page F-13)**

final payment made on bonds during year 2000

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### **Notes Payable & Miscellaneous Long-Term Debt (Page F-14)**

Advance was paid in full during year 2000

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### **Contributions in Aid of Construction (Account 271) (Page F-17)**

During 2000 utility capitalized project on Pine and Clark streets which included utility assets and paid for with a WI Dept of Commerce public facilities grant. Mains, \$26,087; Services \$12,660; Hydrants \$6,473; and costs paid by grant to remove old assets charged to reserve for depr \$2,293.

Contributions also includes one hookup fee in amount of \$625 charged to resident for new service.

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### **Balance Sheet End-of-Year Account Balances (Page F-18)**

Public authority revenues down-the Glenwood city high school corrected a serious water leak problem and their year 2000 charges were down \$3,773 from 1999. Also, the 4th qtr balance was down \$1,136 from last year for same reason.

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### FINANCIAL SECTION FOOTNOTES

#### Identification and Ownership - Contract Operations (Page iv)

Sounds great Jackie. I'll record your review for the 2000 report as closed. Thanks for your time.

Pete

-----Original Message-----

From: Glenwood City Hall [mailto:glwdcyhl@baldwin-telecom.net]  
Sent: Tuesday, November 06, 2001 3:41 PM  
To: Leege, Peter  
Subject: RE: 2000 ANNUAL PSC REPORT

Peter,

Long time no hear. I did get my budget passed though. I doubt that really means much to you though. Anyway, you are right we do only have on 4 inch meter at our nursing home, I thought that the fire hall had one as well, but I was wrong. Also I would like to submit a statement for a plan to test meters.

"The City of Glenwood City Waterworks would like to test on the first of the month, 5 meters per month. This would allow us to test approximately 60 meters per year. With the number of meters tested annually each meter should be tested on average every six years. This would meet the 10 year requirement.

Let me know if this is okay.

Thanks

-----Original Message-----

From: Leege, Peter [mailto:LeegeP@psc.state.wi.us]  
Sent: Tuesday, August 28, 2001 4:06 PM  
To: 'Glenwood City Hall'  
Subject: RE: 2000 ANNUAL PSC REPORT

Jackie, according to what is reported on page W-17 of your annual report, Glenwood City only has 1 4" meter. Please double check your records on what was tested. As far as what is needed regarded a testing plan, it doesn't have to be anything fancy, a sentence or two could do it. Following is the section of the code that describes how frequently your meters have to be tested. Please describe how your utility will meet these requirements. Please also note that replacing meters is an acceptable alternative to testing.

Pete

\*\*\*\*\*

PSC 185.76(1)

(1) Customer meters ("in-use" meters) shall be tested as frequently as is necessary to maintain their accuracies within requirements set forth in s. PSC 185.65. Unless otherwise authorized by the commission, each utility

FINANCIAL SECTION FOOTNOTES

shall observe a test schedule such that the intervals between tests do not exceed the following:

METER TEST INTERVALS

Meter size (in.)	Test Interval (yr.)
5/8, 3/4, 1	10
1 1/2 and 2	4
3 and 4	2
6 and over	1

\*\*\*\*\*

-----Original Message-----

From: Glenwood City Hall [mailto:glwdcyhl@baldwin-telecom.net]  
 Sent: Tuesday, August 28, 2001 3:15 PM  
 To: Leege, Peter  
 Subject: RE: 2000 ANNUAL PSC REPORT

Peter:

The specific size of the 32 meters were: (2) 4" meters and the other (30)meters were 3/4". I will work on the other report, do you have a template for this type of thing? I am not quite sure what to submit. Also I am sorry for not responding right away, I will try to get the other in soon.

Jackie

-----Original Message-----

From: Leege, Peter [mailto:LeegeP@psc.state.wi.us]  
 Sent: Wednesday, August 01, 2001 2:08 PM  
 To: 'Glenwood City Hall'  
 Subject: RE: 2000 ANNUAL PSC REPORT

Jackie;

We need two things. The first is the specific size of the 32 meters tested in 2000. The second would be the utility's plan to comply with Wis. Admin. Code § PSC 185.76 regarding meter testing or a letter explaining why you feel your utility should have a longer testing cycle.

Thanks.

Pete

-----Original Message-----

From: Glenwood City Hall [mailto:glwdcyhl@baldwin-telecom.net]  
 Sent: Wednesday, August 01, 2001 12:12 PM  
 To: Leege, Peter  
 Subject: RE: 2000 ANNUAL PSC REPORT

Peter,

~~I just wanted to let you know that the water department did test 32 meters~~

### FINANCIAL SECTION FOOTNOTES

~~I just wanted to let you know that the water department did test 52 meters last year. I don't think that it was enough, but he said they would try to get more in for next year. Let me know if you need anything else.~~

Jackie Ponto

-----Original Message-----

From: Leege, Peter [mailto:LeegeP@psc.state.wi.us]  
Sent: Thursday, July 26, 2001 1:54 PM  
To: 'Glenwood City Hall'  
Subject: RE: 2000 ANNUAL PSC REPORT

Sounds good, Jackie. Hope you like your new job. Don't hesitate to contact us if we can help you with any questions you may encounter.

Pete

-----Original Message-----

From: Glenwood City Hall [mailto:glwdcyhl@baldwin-telecom.net]  
Sent: Thursday, July 26, 2001 1:50 PM  
To: Leege, Peter  
Subject: RE: 2000 ANNUAL PSC REPORT

Peter,

I talked to our Street Superintendent and the Water/Sewer personnel is out until Monday. He says that we do test the meters, and he will get the list to me when the Water guy gets back. I will forward the numbers to you. I am not quite sure why the auditor put a zero in those spaces, but I will get you the correct numbers on Monday.

Thanks for your patience.

Jackie

-----Original Message-----

From: Leege, Peter [mailto:LeegeP@psc.state.wi.us]  
Sent: Thursday, July 26, 2001 11:07 AM  
To: 'Glenwood City Hall'  
Subject: RE: 2000 ANNUAL PSC REPORT

You have provided a satisfactory explanation for item number 2. We still need a response to item number 1.

-----Original Message-----

From: Glenwood City Hall [mailto:glwdcyhl@baldwin-telecom.net]  
Sent: Thursday, July 26, 2001 11:00 AM  
To: Leege, Peter  
Subject: RE: 2000 ANNUAL PSC REPORT

Do you still need an explanation on what these are or did what I give you

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## FINANCIAL SECTION FOOTNOTES

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explain enough.

-----Original Message-----

From: Leege, Peter [mailto:LeegeP@psc.state.wi.us]  
Sent: Thursday, July 26, 2001 10:47 AM  
To: 'Glenwood City Hall'  
Subject: RE: 2000 ANNUAL PSC REPORT

Hi Jackie:

Sorry for the confusion regarding the number of services in use on page W-16. If you subtract the number of services not in use in column (h) from the total number of services at year end in column (g), you arrive at the number of services in use. (392-47=345)

Pete

-----Original Message-----

From: Glenwood City Hall [mailto:glwdcyhl@baldwin-telecom.net]  
Sent: Thursday, July 26, 2001 10:26 AM  
To: leegep@psc.state.wi.us  
Subject: 2000 ANNUAL PSC REPORT

Dear Mr. Leege:

I apologize for the lateness of this email concerning our 2000 annual report. I have been looking at the water services schedule on page W-16 and cannot find where it note 345 services. Could you please respond on where you are locating that number so that I may respond to your letter appropriately. We do have a trailer court that has 40 people in it with only 1 meter and 3 or 4 apartment complexes. Otherwise we do have several residents that have only City Sewer and not any water connection. Please write back, I guess I am confused as to what needs clarification. I am really new to this and it is the first time I had to do this.

Thank you,

Jackie L. Ponto  
Clerk-Treasurer  
City of Glenwood City  
715-265-4227

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**FINANCIAL SECTION FOOTNOTES**

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**Identification and Ownership - Contacts (Page iv)**

May 29, 2001

Ms. Jackie L. Ponto, City Clerk Treasurer  
Glenwood City Municipal Water Utility  
132 Pine Street  
P.O. Box 368  
Glenwood City, WI 54013-0368

2000 Analytical Review DWCCA-2270-PJL

Dear Ms. Ponto:

The Public Service Commission staff is in the process of completing an analytical review of your utility's 2000 annual report. The purposes of an analytical review are to detect possible reporting or accounting related errors and to identify significant fluctuations from established trends in reported data not sufficiently explained in the annual report. It is our hope that this review will supply information that will enable us to better provide guidance to your utility regarding proper utility accounting and the preparation of future annual reports. In order to complete this review, we request the following information:

1. Wis. Admin. Code § PSC 185.76 requires periodic testing of customer meters to ensure their accuracy. Meters 1 inch or smaller shall be tested at least every 10 years, meters 1 ½ to 2 inches every 4 years, meters 3-4 inches every 2 years, and meters over 4 inches every year. Your water meters over 1 inch have not been tested at the appropriate frequency for several years. If these meters are inaccurate, considerable revenue is lost. Please submit a plan within 60 days describing your efforts to bring your utility in compliance with the Wisconsin Administrative Code or reasons why your testing periods should be extended. If you have questions in regard to this matter, please contact Bruce Schmidt of our staff at (608) 266-5726.

2. During our review, we noted 345 services in use reported in the Water Services schedule and 451 customers reported on page W-2. Please confirm that there are a significant number of services with multiple customers per service.

We appreciate your cooperation in providing the above information. These recommendations are intended to provide accounting assistance and should not be construed as criticisms of utility personnel. If you have any questions, please feel free to contact me at (608) 267-9198. Please respond within 60 days of this letter. If it is convenient for you to respond by e-mail, please do so. My e-mail address is leegep@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Peter J. Leege  
Financial Specialist  
Division of Water, Compliance, and Consumer Affairs

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## FINANCIAL SECTION FOOTNOTES

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PJL:tlm:w:\compl\Analytical Reviews\2000 analytical review letters\2270.doc

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See response and followup on next page.

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**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	109,380	1
<b>Total Sales of Water</b>	<b>109,380</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	249	2
Other Water Revenues (474)	4,204	3
Amortization of Construction Grants (475)	0	4
<b>Total Other Operating Revenues</b>	<b>4,453</b>	
<b>Total Operating Revenues</b>	<b>113,833</b>	
<b>Operation and Maintenance Expenses</b>		
Plant Operation and Maintenance Expenses (600-660)	35,383	5
General Operating Expenses (680-690)	11,019	6
<b>Total Operation and Maintenance Expenses</b>	<b>46,402</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	23,247	7
Amortization Expense (404)		8
Taxes (408)	26,355	9
<b>Total Other Operating Expenses</b>	<b>49,602</b>	
<b>Total Operating Expenses</b>	<b>96,004</b>	
<b>NET OPERATING INCOME</b>	<b>17,829</b>	

## WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Metered Sales to General Customers (461)				
Residential	397	17,574	48,572	4
Commercial	54	6,459	14,118	5
Industrial				6
<b>Total Metered Sales to General Customers (461)</b>	<b>451</b>	<b>24,033</b>	<b>62,690</b>	
Private Fire Protection Service (462)	1		168	7
Public Fire Protection Service (463)	1		37,122	8
Other Sales to Public Authorities (464)	13	5,391	9,400	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
<b>Total Sales of Water</b>	<b>466</b>	<b>29,424</b>	<b>109,380</b>	

**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

<b>Customer Name (a)</b>	<b>Point of Delivery (b)</b>	<b>Thousands of Gallons Sold (c)</b>	<b>Revenues (d)</b>
------------------------------	----------------------------------	--	-------------------------

NONE

### OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1)	37,122	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
<b>Other (specify):</b>		
NONE		4
<b>Total Public Fire Protection Service (463)</b>	<b>37,122</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	249	5
<b>Other (specify):</b>		
NONE		6
<b>Total Forfeited Discounts (470)</b>	<b>249</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	957	7
<b>Other (specify):</b>		
MISCELLANEOUS WATER SALES	660	8
CHARGE TO CONSTR. CONTRACTOR FOR DAMAGES DONE ON MAINS WHILE DIGGING-EXP REPAIR	2,587	9
<b>Total Other Water Revenues (474)</b>	<b>4,204</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE		10
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

## WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

<b>Particulars (a)</b>	<b>Amount (b)</b>	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	12,783	1
Purchased Water (610)		2
Fuel or Power Purchased for Pumping (620)	6,568	3
Chemicals (630)	1,898	4
Supplies and Expenses (640)	6,052	5
Repairs of Water Plant (650)	6,882	6
Transportation Expenses (660)	1,200	7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>35,383</b>	
<b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	2,595	8
Office Supplies and Expenses (681)	1,508	9
Outside Services Employed (682)	2,831	10
Insurance Expense (684)	1,124	11
Employees Pensions and Benefits (686)	2,691	12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)	270	14
Uncollectible Accounts (690)		15
<b>Total General Operating Expenses</b>	<b>11,019</b>	
<b>Total Operation and Maintenance Expenses</b>	<b>46,402</b>	

**TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		25,540	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		301	2
<b>Net property tax equivalent</b>		<b>25,239</b>	
Social Security		977	3
PSC Remainder Assessment		139	4
Other (specify): NONE			5
<b>Total tax expense</b>		<b><u>26,355</u></b>	

### PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Saint Croix				1
<b>SUMMARY OF TAX RATES</b>							<b>2</b>
State tax rate	mills		0.194257				3
County tax rate	mills		3.372746				4
Local tax rate	mills		7.691644				5
School tax rate	mills		11.130578				6
Voc. school tax rate	mills		1.324134				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
<b>Total tax rate</b>	mills		<b>23.713359</b>				<b>10</b>
Less: state credit	mills		1.304345				11
<b>Net tax rate</b>	mills		<b>22.409014</b>				<b>12</b>
<b>PROPERTY TAX EQUIVALENT CALCULATION</b>							<b>13</b>
<b>Local Tax Rate</b>	mills		<b>7.691644</b>				<b>14</b>
<b>Combined School Tax Rate</b>	mills		<b>12.454712</b>				<b>15</b>
<b>Other Tax Rate - Local</b>	mills		<b>0.000000</b>				<b>16</b>
<b>Total Local &amp; School Tax</b>	mills		<b>20.146356</b>				<b>17</b>
<b>Total Tax Rate</b>	mills		<b>23.713359</b>				<b>18</b>
<b>Ratio of Local and School Tax to Total</b>	dec.		<b>0.849578</b>				<b>19</b>
<b>Total tax net of state credit</b>	mills		<b>22.409014</b>				<b>20</b>
<b>Net Local and School Tax Rate</b>	mills		<b>19.038213</b>				<b>21</b>
Utility Plant, Jan. 1	\$	<b>1,137,546</b>	1,137,546				22
Materials & Supplies	\$	<b>4,587</b>	4,587				23
<b>Subtotal</b>	\$	<b>1,142,133</b>	<b>1,142,133</b>				<b>24</b>
Less: Plant Outside Limits	\$	<b>0</b>	0				25
<b>Taxable Assets</b>	\$	<b>1,142,133</b>	<b>1,142,133</b>				<b>26</b>
Assessment Ratio	dec.		1.028477				27
<b>Assessed Value</b>	\$	<b>1,174,658</b>	<b>1,174,658</b>				<b>28</b>
<b>Net Local &amp; School Rate</b>	mills		<b>19.038213</b>				<b>29</b>
<b>Tax Equiv. Computed for Current Year</b>	\$	<b>22,363</b>	<b>22,363</b>				<b>30</b>
Tax Equivalent per 1994 PSC Report	\$	25,540					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32 33
<b>Tax equiv. for current year (see note 6)</b>	\$	<b>25,540</b>					<b>34</b>

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	125		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	83,708		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
<b>Total Source of Supply Plant</b>	<b>83,833</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	68,140		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	93,502		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		20
<b>Total Pumping Plant</b>	<b>161,642</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	3,071		23
<b>Total Water Treatment Plant</b>	<b>3,071</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	5,354		24
Structures and Improvements (341)	0		25

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>INTANGIBLE PLANT</b>			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)			125 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			83,708 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>83,833</b>
<b>PUMPING PLANT</b>			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			68,140 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			93,502 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>161,642</b>
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			3,071 23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>3,071</b>
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)			5,354 24
Structures and Improvements (341)			0 25

### WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	128,721		<b>26</b>
Transmission and Distribution Mains (343)	494,817	26,087	<b>27</b>
Fire Mains (344)	0		<b>28</b>
Services (345)	131,658	12,661	<b>29</b>
Meters (346)	31,603	5,035	<b>30</b>
Hydrants (348)	91,495	6,473	<b>31</b>
Other Transmission and Distribution Plant (349)	0		<b>32</b>
<b>Total Transmission and Distribution Plant</b>	<b>883,648</b>	<b>50,256</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)	0		<b>33</b>
Structures and Improvements (371)	0		<b>34</b>
Office Furniture and Equipment (372)	0		<b>35</b>
Computer Equipment (372.1)	5,352		<b>36</b>
Transportation Equipment (373)	0		<b>37</b>
Other General Equipment (379)	0		<b>38</b>
Other Tangible Property (390)	0		<b>39</b>
<b>Total General Plant</b>	<b>5,352</b>	<b>0</b>	
<b>Total utility plant in service directly assignable</b>	<b>1,137,546</b>	<b>50,256</b>	
Common Utility Plant Allocated to Water Department	0		<b>40</b>
<b>Total utility plant in service</b>	<b>1,137,546</b>	<b>50,256</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)			128,721 26
Transmission and Distribution Mains (343)	9,285		511,619 27
Fire Mains (344)			0 28
Services (345)	1,050		143,269 29
Meters (346)	1,125		35,513 30
Hydrants (348)	4,000		93,968 31
Other Transmission and Distribution Plant (349)			0 32
<b>Total Transmission and Distribution Plant</b>	<b>15,460</b>	<b>0</b>	<b>918,444</b>
<b>GENERAL PLANT</b>			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			5,352 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			0 38
Other Tangible Property (390)			0 39
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>5,352</b>
<b>Total utility plant in service directly assignable</b>	<b>15,460</b>	<b>0</b>	<b>1,172,342</b>
Common Utility Plant Allocated to Water Department			0 40
<b>Total utility plant in service</b>	<b>15,460</b>	<b>0</b>	<b>1,172,342</b>

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			2,613	2,613	1
February			2,500	2,500	2
March			2,593	2,593	3
April			2,561	2,561	4
May			2,879	2,879	5
June			2,831	2,831	6
July			3,561	3,561	7
August			3,944	3,944	8
September			3,209	3,209	9
October			3,072	3,072	10
November			2,609	2,609	11
December			2,748	2,748	12
<b>Total for year</b>	<b>0</b>	<b>0</b>	<b>35,120</b>	<b>35,120</b>	
Less: Measured or estimated water used in main flushing and water treatment during year				1,000	13
Less: Other utility use					14
Other utility use explanation:					15
Water pumped into distribution system				<b>34,120</b>	16
Less: Water sold				29,424	17
Losses and unaccounted for				<b>4,696</b>	18
Percent unaccounted for to the nearest whole percent (%)				14%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
Maximum gallons pumped by all methods in any one day during reporting year				240	21
Date of maximum: 8/11/2000					22
Cause of maximum:					23
flushing					
Minimum gallons pumped by all methods in any one day during reporting year				40	24
Date of minimum: 12/24/2000					25
Total KWH used for pumping for the year				56,648	26
If water is purchased: Vendor Name: NOT APPLICABLE					27
Point of Delivery: NOT APPLICABLE					28

**SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)
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NONE

## SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

### PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	2	3	1
Location	WATER STREET	SIXTH STREET	2
Purpose	S	P	3
Destination	D	D	4
Pump Manufacturer	JACUZZI	AMERICAN TURBINE	5
Year Installed	1988	1988	6
Type	SUBMERSIBLE	VERTICAL TURBINE	7
Actual Capacity (gpm)	350	1,400	8
Pump Motor or Standby Engine Mfr	GENERAL ELECTRIC	NUEMAN	9
Year Installed	1988	1988	10
Type	ELECTRIC	ELECTRIC	11
Horsepower	30	125	12
			13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22
Year Installed			23
Type			24
Horsepower			25
			26

## RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	1		1
<b>RESERVOIRS, STANDPIPES OR ELEVATED TANKS</b>			<b>2</b>
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R		3
Year constructed	1983		4
Primary material (earthen, steel, concrete, other)	STEEL		5
Elevation difference in feet (See Headnote 3.)	213		6
Total capacity in gallons	24,000		7
<b>WATER TREATMENT PLANT</b>			<b>8</b>
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID		9
Points of application (wellhouse, central facilities, booster station, other)	CENTRAL FACILITIES		10
Filters, type (gravity, pressure, other, none)	NONE		11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1,000.0000		12
Is a corrosion control chemical used (yes, no)?	N		13
Is water fluoridated (yes, no)?	Y		14

### WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	0.750	322	0	0	0	322	1
M	D	1.000	270	0	0	0	270	2
M	D	1.250	690	0	0	0	690	3
M	D	1.500	340	0	0	0	340	4
M	D	2.000	805	0	0	0	805	5
M	D	4.000	1,229	0	0	0	1,229	6
M	D	6.000	16,205	619	619	0	16,205	7
M	D	8.000	21,727	0	0	0	21,727	8
M	D	10.000	2,328	0	0	0	2,328	9
M	D	12.000	286	0	0	0	286	10
<b>Total Within Municipality</b>			<b>44,202</b>	<b>619</b>	<b>619</b>	<b>0</b>	<b>44,202</b>	
<b>Total Utility</b>			<b>44,202</b>	<b>619</b>	<b>619</b>	<b>0</b>	<b>44,202</b>	

### WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.625	273	0	7	0	266	47	1
M	1.000	104	9	0	0	113		2
M	1.500	7	0	0	0	7		3
M	2.000	3	0	0	0	3		4
M	3.000	2	0	0	0	2		5
M	6.000	1	0	0	0	1		6
<b>Total Utility</b>		<b>390</b>	<b>9</b>	<b>7</b>	<b>0</b>	<b>392</b>	<b>47</b>	

### METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (a).

#### Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	474	0	0	0	474	32	1
1.000	7	0	0	1	8	0	2
1.500	6	1	1	0	6	0	3
2.000	4	0	0	0	4	0	4
3.000	3	2	2	(1)	2	0	5
4.000	1	0	0	0	1	1	6
6.000	1	0	0	0	1	0	7
<b>Total:</b>	<b>496</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>496</b>	<b>33</b>	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	395	46	0	5	0	28	474	1
1.000	2	4	0	2	0	0	8	2
1.500	0	2	0	2	2	0	6	3
2.000	0	1	0	2	0	1	4	4
3.000	0	1	0	1	0	0	2	5
4.000	0	0	0	1	0	0	1	6
6.000	0	1	0	0	0	0	1	7
<b>Total:</b>	<b>397</b>	<b>55</b>	<b>0</b>	<b>13</b>	<b>2</b>	<b>29</b>	<b>496</b>	

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	0				0	1
Within Municipality	89	4	4		89	2
<b>Total Fire Hydrants</b>	<b>89</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>89</b>	
<b>Flushing Hydrants</b>						
	0				0	3
<b>Total Flushing Hydrants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year**

Number of hydrants operated during year:	80
Number of distribution system valves end of year:	69
Number of distribution valves operated during year:	58

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## WATER OPERATING SECTION FOOTNOTES

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### Water Operation & Maintenance Expenses (Page W-05)

AC640 Increase due to additonal vendor invoices for plant operations.

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### Water Mains (Page W-15)

MAINS ADDED DURING 2000 WERE PART OF PINE AND CLARK STREETS PROJECT ANI FUNDED BY WI DEPT OF COMMERCE GRANT AND RECORDED BY CIAC.

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### Water Services (Page W-16)

SEVEN SERVICES INCLUDED AS PART OF PINE AND CLARK STREETS PROJECT AND FUNDED BY WI DEPT OF COMMERCE GRANT AND RECORDED VIA CIAC.

TWO OTHER SERVICES INSTALLED BY UTILITY WITH ONLY ONE HOOKUP CHARGE OF \$625 AND RECORDED VIA CIAC.

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### Meters (Page W-17)

Adjustments to number of utility owned meters needed to agree to actual per utility superintendent

Per review response, two 4" meters and 30 3/4" meters were tested. Asked for clarification, only have ome 4" meter.

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