



3014 (02-09-04)

ANNUAL REPORT

OF

Name: SEYMOUR MUNICIPAL WATER UTILITY

Principal Office: 328 N MAIN STREET
SEYMOUR, WI 54165

For the Year Ended: DECEMBER 31, 1997

**WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: SEYMOUR MUNICIPAL WATER UTILITY

Utility Address: 328 N MAIN STREET
SEYMOUR, WI 54165

When was utility organized? 1/1/1934

Report any change in name:

Effective Date:

Utility Web Site:

Utility employee in charge of correspondence concerning this report:

Name: SUE GARSOW
Title: CLERK-TREASURER

Office Address:
328 N MAIN STREET
SEYMOUR, WI 54165

Telephone: (920) 833 - 2209

Fax Number: (920) 833 - 7221

E-mail Address:

Individual or firm, if other than utility employee, preparing this report:

Name: JONET & FOUNTAIN LLP
Title:

Office Address: JONET & FOUNTAIN LLP
200 S WASHINGTON STREET
P.O. BOX 1000
GREEN BAY, WI 54305-1000

Telephone: (920) 435 - 4361

Fax Number: (920) 435 - 8227

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

Individual or firm, if other than utility employee, auditing utility records:

Name: SEE ABOVE
Title:

Office Address: SEE ABOVE

Telephone:

Fax Number:

E-mail Address:

Date of most recent audit report: 2/13/1998

Period covered by most recent audit: Calender 1997

IDENTIFICATION AND OWNERSHIP

Names and titles of utility management including manager or superintendent:

Name: MIKE PEPIN

Title: DIRECTOR OF PUBLIC WORKS

Office Address:

328 N. MAIN ST.
SEYMOUR, WI 54165

Telephone: (920) 833 - 2209

Fax Number: (920) 833 - 7221

E-mail Address:

Name of utility commission/committee:

Names of members of utility commission/committee:

- T J LANDWEHR
 - MIKE PEPIN, DIRECTOR OF PUBLIC WORKS
 - JEFF SCHROEDER
 - JUDITH SCHUETTE
 - RONALD SEIDEL
 - VIVIAN TREML
 - DAN ZAK
-

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.077 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	275,534	284,150	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	206,899	230,074	2
Depreciation Expense (403)	37,295	33,879	3
Amortization Expense (404-407)	0		4
Taxes (408)	43,566	44,224	5
Total Operating Expenses	287,760	308,177	
Net Operating Income	(12,226)	(24,027)	
Income from Utility Plant Leased to Others (412-413)	0		6
Utility Operating Income	(12,226)	(24,027)	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0		7
Income from Nonutility Operations (417)	0		8
Nonoperating Rental Income (418)	0		9
Interest and Dividend Income (419)	0	234	10
Miscellaneous Nonoperating Income (421)	0		11
Total Other Income	0	234	
Total Income	(12,226)	(23,793)	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0		12
Other Income Deductions (426)	0		13
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	(12,226)	(23,793)	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	1,631		14
Amortization of Debt Discount and Expense (428)		4,395	15
Amortization of Premium on Debt--Cr. (429)			16
Interest on Debt to Municipality (430)	2,592	853	17
Other Interest Expense (431)	0	0	18
Interest Charged to Construction--Cr. (432)			19
Total Interest Charges	4,223	5,248	
Net Income	(16,449)	(29,041)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	347,989	377,030	20
Balance Transferred from Income (433)	(16,449)	(29,041)	21
Miscellaneous Credits to Surplus (434)	0		22
Miscellaneous Debits to Surplus--Debit (435)	0		23
Appropriations of Surplus--Debit (436)	0		24
Appropriations of Income to Municipal Funds--Debit (439)	0		25
Total Unappropriated Earned Surplus End of Year (216)	331,540	347,989	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
 2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Income from Nonutility Operations (417):		
NONE		3
Total (Acct. 417):	0	
Nonoperating Rental Income (418):		
NONE		4
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
NONE		5
Total (Acct. 419):	0	
Miscellaneous Nonoperating Income (421):		
NONE		6
Total (Acct. 421):	0	
Miscellaneous Amortization (425):		
NONE		7
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		8
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
NONE		9
Total (Acct. 434):	0	
Miscellaneous Debits to Surplus (435):		
NONE		10
Total (Acct. 435)--Debit:	0	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		11
Total (Acct. 436)--Debit:	0	
Appropriations of Income to Municipal Funds (439):		
NONE		12
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs & Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	275,534	0	0	0	275,534	1
Less: interdepartmental sales	0		0		0	2
Less: interdepartmental rents	0	0			0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
.					0	6
Revenues subject to Wisconsin Remainder Assessment	275,534	0	0	0	275,534	

DISTRIBUTION OF TOTAL PAYROLL

1. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
2. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
3. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	100,594		100,594	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses			0	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts			0	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
Total Payroll	100,594	0	100,594	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	1,792,168	1,711,893	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	434,155	403,437	2
Net Utility Plant	1,358,013	1,308,456	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	10,211	10,211	6
Special Funds (125)	0	0	7
Total Other Property and Investments	10,211	10,211	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	0	0	8
Temporary Cash Investments (132)	0	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	24,684	19,870	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	9,185	12,412	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	0	0	17
Total Current and Accrued Assets	33,869	32,282	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	1,402,093	1,350,949	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	400,527	371,525	21
Appropriated Earned Surplus (215)	0	0	22
Unappropriated Earned Surplus (216)	331,540	347,989	23
Total Proprietary Capital	732,067	719,514	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	62,929	92,697	25
Other Long-Term Debt (224)	11,501	7,487	26
Total Long-Term Debt	74,430	100,184	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	1,179	9,856	28
Payables to Municipality (233)	66,986	17,157	29
Customer Deposits (235)	0	0	30
Taxes Accrued (236)	36,231	36,762	31
Interest Accrued (237)	1,868	2,752	32
Other Current and Accrued Liabilities (238)	15,507	12,736	33
Total Current and Accrued Liabilities	121,771	79,263	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)	0	0	35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Property Insurance Reserve (261)	0	0	37
Injuries and Damages Reserve (262)	0	0	38
Pensions and Benefits Reserve (263)	0	0	39
Miscellaneous Operating Reserves (265)	0	0	40
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	473,825	451,988	41
Total Liabilities and Other Credits	1,402,093	1,350,949	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (101)	1,792,168	0	0	0	1
Utility Plant Purchased or Sold (102)					2
Utility Plant in Process of Reclassification (103)					3
Utility Plant Leased to Others (104)					4
Property Held for Future Use (105)					5
Completed Construction not Classified (106)					6
Construction Work in Progress (107)					7
Utility Plant Acquisition Adjustments (108)					8
Other Utility Plant Adjustments (109)					9
Total Utility Plant	1,792,168	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	434,155	0	0	0	10
Total Accumulated Provision	434,155	0	0	0	
Net Utility Plant	1,358,013	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	403,437				403,437	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	37,295				37,295	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	2,115				2,115	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage	8,798				8,798	10
Other credits (specify):						11
					0	12
Total credits	48,208	0	0	0	48,208	13
Debits during year						14
Book cost of plant retired	17,490				17,490	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	17,490	0	0	0	17,490	19
Balance End of Year	434,155	0	0	0	434,155	20
Composite Depreciation Rate?	No					21
If yes, what is the rate?						22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):				0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)				0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year		1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)
Electric Utility						
Fuel for generation					0	1
Other					0	2
Total Electric Utility					0	0

Account	Total End of Year	Amount Prior Year
Electric utility total	0	0
Water utility	9,185	12,412
Sewer utility		
Gas utility		
Merchandise		
Other materials & supplies		
Total Materials and Supplies	9,185	12,412

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<hr/>				
Unamortized debt discount & expense (181)				1
Total			<u>0</u>	
Unamortized premium on debt (251)				2
<hr/>				
Total			<u>0</u>	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	371,525	1
Changes during year (explain):		
Improvements to industrial park paid by City	29,002	2
Balance end of year	<u><u>400,527</u></u>	

BONDS (ACCT. 221)

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)
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NONE

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
State Trust Fund Loan	05/19/1994	03/15/1999	4.00%	62,929	1
Total for Account 223				62,929	
Other Long-Term Debt (224)					
Capital Lease	10/21/1997	09/23/2002	6.00%	11,501	2
Total for Account 224				11,501	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	36,762	1
Accruals:		
Charged water department expense	43,566	2
Charged electric department expense		3
Charged sewer department expense	811	4
Other (explain):		
NONE		5
Total Accruals and other credits	<u>44,377</u>	
Taxes paid during year:		
County, state and local taxes	36,762	6
Social Security taxes	7,695	7
PSC Remainder Assessment	451	8
Other (explain):		
NONE		9
Total payments and other debits	<u>44,908</u>	
Balance end of year	<u><u>36,231</u></u>	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE				0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
State Trust Fund Loan	2,752	2,592	3,476	1,868	2
Subtotal	2,752	2,592	3,476	1,868	
Other Long-Term Debt (224)					
Capital Lease	0	125	125	0	3
Operating cash advance		1,506	1,506	0	4
Subtotal	0	1,631	1,631	0	
Notes Payable (231)					
NONE				0	5
Subtotal	0	0	0	0	
Total	<u>2,752</u>	<u>4,223</u>	<u>5,107</u>	<u>1,868</u>	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	451,988					451,988	1
Add credits during year:							
For Services	8,100					8,100	2
For Mains	13,737					13,737	3
Other (specify):							
NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	473,825	0	0	0	0	473,825	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
Special assessments receivables	10,211	2
Total (Acct. 124):	10,211	
Special Funds (125):		
NONE		3
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	24,684	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	24,684	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	0	
Receivables from Municipality (145):		
NONE		12
Total (Acct. 145):	0	
Prepayments (165):		
NONE		13
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Payables to Municipality (233):		
Temporary cash advance to finance operating cash deficits	66,986	16
Total (Acct. 233):	66,986	
Other Deferred Credits (253):		
NONE		17
Total (Acct. 253):		0

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	1,752,030	0	0	0	1,752,030	1
Materials and Supplies	10,798	0	0	0	10,798	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation	418,796	0	0	0	418,796	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	462,906	0	0	0	462,906	6
Other (specify):					0	7
Average Net Rate Base	881,126	0	0	0	881,126	
Net Operating Income	(12,226)	0	0	0	(12,226)	8
Net Operating Income as a percent of Average Net Rate Base	-1.39%	N/A	N/A	N/A	-1.39%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	386,026	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	339,764	3
Other (Specify):		4
Total Average Proprietary Capital	725,790	
Net Income		
Net Income	(16,449)	5
Percent Return on Proprietary Capital	-2.27%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

NONE

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	269,045	1
Total Sales of Water	269,045	
Other Operating Revenues		
Forfeited Discounts (470)	1,534	2
Miscellaneous Service Revenues (471)	2,716	3
Rents from Water Property (472)	0	4
Interdepartmental Rents (473)	0	5
Other Water Revenues (474)	2,239	6
Amortization of Construction Grants (475)	0	7
Total Other Operating Revenues	6,489	
Total Operating Revenues	275,534	
Operation and Maintenance Expenses		
Source of Supply Expenses (600-605)	16,956	8
Pumping Expenses (620-625)	29,985	9
Water Treatment Expenses (630-635)	30,213	10
Transmission and Distribution Expenses (640-655)	47,892	11
Customer Accounts Expenses (901-904)	12,591	12
Sales Expenses (910)	0	13
Administrative and General Expenses (920-935)	69,262	14
Total Operation and Maintenance Expenses	206,899	
Other Operating Expenses		
Depreciation Expense (403)	37,295	15
Amortization Expense (404-407)		16
Taxes (408)	43,566	17
Total Other Operating Expenses	80,861	
Total Operating Expenses	287,760	
NET OPERATING INCOME	(12,226)	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Bulk sales should be account 460.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	1,018	52,511	121,622	4
Commercial	164	21,578	37,934	5
Industrial	14	8,946	8,520	6
Total Metered Sales to General Customers (461)	1,196	83,035	168,076	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		91,853	8
Other Sales to Public Authorities (464)	16	5,812	9,116	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	1,213	88,847	269,045	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
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NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1)	91,853	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	91,853	
Forfeited Discounts (470):		
Customer late payment charges	1,534	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	1,534	
Miscellaneous Service Revenues (471):		
Hydrant opening	441	7
Second meter charge	1,571	8
Temporary unmetered service at PSC rates	534	9
Re-install meters	120	10
Turn curb stop on	25	11
Water shut-off	25	12
Total Miscellaneous Service Revenues (471)	2,716	
Rents from Water Property (472):		
NONE		13
Total Rents from Water Property (472)	0	
Interdepartmental Rents (473):		
NONE		14
Total Interdepartmental Rents (473)	0	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	2,239	15
Other (specify): NONE		16
Total Other Water Revenues (474)	2,239	
Amortization of Construction Grants (475):		
NONE		17
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
SOURCE OF SUPPLY EXPENSES		
Operation Labor (600)	13,295	1
Purchased Water (601)		2
Operation Supplies and Expenses (602)	2,194	3
Maintenance of Water Source Plant (605)	1,467	4
Total Source of Supply Expenses	16,956	
 PUMPING EXPENSES		
Operation Labor (620)	11,670	5
Fuel for Power Production (621)		6
Fuel or Power Purchased for Pumping (622)	15,404	7
Operation Supplies and Expenses (623)	2,015	8
Maintenance of Pumping Plant (625)	896	9
Total Pumping Expenses	29,985	
 WATER TREATMENT EXPENSES		
Operation Labor (630)	13,255	10
Chemicals (631)	11,302	11
Operation Supplies and Expenses (632)	523	12
Maintenance of Water Treatment Plant (635)	5,133	13
Total Water Treatment Expenses	30,213	
 TRANSMISSION AND DISTRIBUTION EXPENSES		
Operation Labor (640)	5,787	14
Operation Supplies and Expenses (641)	1,023	15
Maintenance of Distribution Reservoirs and Standpipes (650)	12,867	16
Maintenance of Mains (651)	12,311	17
Maintenance of Services (652)	5,093	18
Maintenance of Meters (653)	6,178	19
Maintenance of Hydrants (654)	4,633	20
Maintenance of Other Plant (655)		21
Total Transmission and Distribution Expenses	47,892	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
CUSTOMER ACCOUNTS EXPENSES		
Meter Reading Labor (901)	1,692	22
Accounting and Collecting Labor (902)	10,806	23
Supplies and Expenses (903)	93	24
Uncollectible Accounts (904)		25
Total Customer Accounts Expenses	12,591	
 SALES EXPENSES		
Sales Expenses (910)		26
Total Sales Expenses	0	
 ADMINISTRATIVE AND GENERAL EXPENSES		
Administrative and General Salaries (920)	9,148	27
Office Supplies and Expenses (921)	8,074	28
Administrative Expenses Transferred--Credit (922)		29
Outside Services Employed (923)	6,098	30
Property Insurance (924)	3,478	31
Injuries and Damages (925)		32
Employee Pensions and Benefits (926)	36,407	33
Regulatory Commission Expenses (928)	591	34
Miscellaneous General Expenses (930)	2,884	35
Transportation Expenses (933)	2,582	36
Maintenance of General Plant (935)		37
Total Administrative and General Expenses	69,262	
 Total Operation and Maintenance Expenses	 206,899	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		36,231	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department	1/2 of tax equivalent on meters allocated to sewer	811	2
Net property tax equivalent		35,420	
Social Security		7,695	3
PSC Remainder Assessment		451	4
Other (specify): NONE			5
Total tax expense		<u>43,566</u>	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.069(1)(c). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Outagamie				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.223900				3
County tax rate	mills		5.373400				4
Local tax rate	mills		10.299900				5
School tax rate	mills		11.938300				6
Voc. school tax rate	mills		1.888800				7
Other tax rate - Local	mills						8
Other tax rate - Non-Local	mills						9
Total tax rate	mills		29.724300				10
Less: state credit	mills		1.906100				11
Net tax rate	mills		27.818200				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		10.299900				14
Combined School Tax Rate	mills		13.827100				15
Other Tax Rate - Local	mills						16
Total Local & School Tax	mills		24.127000				17
Total Tax Rate	mills		29.724300				18
Ratio of Local and School Tax to Total	dec.		0.811693				19
Total tax net of state credit	mills		27.818200				20
Net Local and School Tax Rate	mills		22.579832				21
Utility Plant, Jan. 1	\$	1,711,893	1,711,893				22
Materials & Supplies	\$	12,412	12,412				23
Subtotal	\$	1,724,305	1,724,305				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	1,724,305	1,724,305				26
Assessment Ratio	dec.		0.892300				27
Assessed Value	\$	1,538,597	1,538,597				28
Net Local & School Rate	mills		22.579832				29
Tax Equiv. Computed for Current Year	\$	34,741	34,741				30
Tax Equivalent per 1994 PSC Report	\$	36,231					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
Tax equiv. for current year (see note 6)	\$	36,231					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	<u>0</u>	<u>0</u>	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	991		4
Structures and Improvements (311)	15,771		5
Collecting and Impounding Reservoirs (312)			6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)	136,245	6,003	8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)			10
Other Water Source Plant (317)			11
Total Source of Supply Plant	<u>153,007</u>	<u>6,003</u>	
PUMPING PLANT			
Land and Land Rights (320)			12
Structures and Improvements (321)			13
Boiler Plant Equipment (322)			14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			16
Electric Pumping Equipment (325)	40,612		17
Diesel Pumping Equipment (326)			18
Hydraulic Pumping Equipment (327)	2,521		19
Other Pumping Equipment (328)			20
Total Pumping Plant	<u>43,133</u>	<u>0</u>	
WATER TREATMENT PLANT			
Land and Land Rights (330)			21
Structures and Improvements (331)			22
Water Treatment Equipment (332)	31,987		23
Total Water Treatment Plant	<u>31,987</u>	<u>0</u>	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	2,882		24
Structures and Improvements (341)			25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			991 4
Structures and Improvements (311)			15,771 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			142,248 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	159,010
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			0 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			40,612 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			2,521 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	43,133
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			31,987 23
Total Water Treatment Plant	0	0	31,987
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			2,882 24
Structures and Improvements (341)			0 25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	177,019		26
Transmission and Distribution Mains (343)	936,563	39,870	27
Fire Mains (344)			28
Services (345)	126,280	9,724	29
Meters (346)	80,523	11,628	30
Hydrants (348)	54,305	2,967	31
Other Transmission and Distribution Plant (349)			32
Total Transmission and Distribution Plant	1,377,572	64,189	
GENERAL PLANT			
Land and Land Rights (389)			33
Structures and Improvements (390)			34
Office Furniture and Equipment (391)	413		35
Computer Equipment (391.1)	10,440		36
Transportation Equipment (392)	24,219	6,000	37
Stores Equipment (393)			38
Tools, Shop and Garage Equipment (394)	7,505	934	39
Laboratory Equipment (395)	922		40
Power Operated Equipment (396)	38,530	20,639	41
Communication Equipment (397)	24,165		42
SCADA Equipment (397.1)			43
Miscellaneous Equipment (398)			44
Other Tangible Property (399)			45
Total General Plant	106,194	27,573	
Total utility plant in service directly assignable	1,711,893	97,765	
Common Utility Plant Allocated to Water Department			46
Total utility plant in service	1,711,893	97,765	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)			177,019 26
Transmission and Distribution Mains (343)			976,433 27
Fire Mains (344)			0 28
Services (345)			136,004 29
Meters (346)	4,504		87,647 30
Hydrants (348)	550		56,722 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	5,054	0	1,436,707
GENERAL PLANT			
Land and Land Rights (389)			0 33
Structures and Improvements (390)			0 34
Office Furniture and Equipment (391)			413 35
Computer Equipment (391.1)			10,440 36
Transportation Equipment (392)			30,219 37
Stores Equipment (393)			0 38
Tools, Shop and Garage Equipment (394)			8,439 39
Laboratory Equipment (395)			922 40
Power Operated Equipment (396)	12,436		46,733 41
Communication Equipment (397)			24,165 42
SCADA Equipment (397.1)			0 43
Miscellaneous Equipment (398)			0 44
Other Tangible Property (399)			0 45
Total General Plant	12,436	0	121,331
Total utility plant in service directly assignable	17,490	0	1,792,168
Common Utility Plant Allocated to Water Department			0 46
Total utility plant in service	17,490	0	1,792,168

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January		0	14,155	14,155	1
February		0	12,185	12,185	2
March		0	13,934	13,934	3
April		0	14,061	14,061	4
May		0	9,127	9,127	5
June		0	8,349	8,349	6
July		0	11,263	11,263	7
August		0	8,604	8,604	8
September		0	8,149	8,149	9
October		0	9,351	9,351	10
November		0	7,425	7,425	11
December		0	8,021	8,021	12
Total for year	0	0	124,624	124,624	
Less: Measured or estimated water used in main flushing and water treatment during year				21,412	13
Less: Other utility use					14
Other utility use explanation:					15
Water pumped into distribution system				103,212	16
Less: Water sold				88,847	17
Losses and unaccounted for				14,365	18
Percent unaccounted for to the nearest whole percent (%)				14%	19
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					20
Maximum gallons pumped by all methods in any one day during reporting year				1,038	21
Date of maximum: 7/16/1997					22
Cause of maximum:					23
Flushing water mains					
Minimum gallons pumped by all methods in any one day during reporting year				157	24
Date of minimum: 10/28/1997					25
Total KWH used for pumping for the year				258,901	26
If water is purchased: Vendor Name:					27
Point of Delivery:					28

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
WELL #1 638 N MAIN ST	Well #1	406	10	864,000	Yes	1
WELL #2 328 ELIZABETH ST	Well #2	390	10	820,800	Yes	2

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	1
Identification	BOOSTER PUMP, PUMP 2	BOOSTER PUMP, PUMP 3	BOOSTER, PUMP 5	1
Location	STATION #1, 638 N MAIN ST		STATION #2, 328 ELIZABETH ST	2
Purpose	B	S	B	3
Destination	D	D	D	4
Pump Manufacturer	JRORA, 3X4X14 SERIES 410	AURORA	JRORA, 3X4X14 SERIES 410	5
Year Installed	1994	1974	1989	6
Type	OTHER	OTHER	OTHER	7
Actual Capacity (gpm)	550	900	575	8
Pump Motor or Standby Engine Mfr	G. E.	G. E.	U. S. MOTOR	9
Year Installed	1994	1974	1988	10
Type	ELECTRIC	ELECTRIC	ELECTRIC	11
Horsepower	40	75	40	12

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	14
Identification	WELL PUMP, PUMP 1	WELL PUMP, PUMP 4		14
Location	STATION #1, 638 N MAIN ST		STATION #2, 328 ELIZABETH ST	15
Purpose	P	P		16
Destination	R	R		17
Pump Manufacturer	GOULDES, MODEL 8DH	HOANKS & MORRIS, MOD BHC		18
Year Installed	1993	1997		19
Type	VERTICAL TURBINE	VERTICAL TURBINE		20
Actual Capacity (gpm)	600	570		21
Pump Motor or Standby Engine Mfr	G. E.	U. S. MOTOR		22
Year Installed	1993	1996		23
Type	ELECTRIC	ELECTRIC		24
Horsepower	40	50		25

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	1
Identification number or name	ELEVATED TOWER #1	ELEVATED TOWER #2	STATION #1	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET	R	3
Year constructed	1973	1935	1935	4
Primary material (earthen, steel, concrete, other)	STEEL	STEEL	CONCRETE	5
Elevation difference in feet (See Headnote 3.)	158	158	12	6
Total capacity in gallons	300,000	50,000	80,000	7
WATER TREATMENT PLANT				8
Disinfection, type of equipment (gas, liquid, powder, other)			LIQUID	9
Points of application (wellhouse, central facilities, booster station, other)			WELLHOUSE	10
Filters, type (gravity, pressure, other, none)			NONE	11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)			0.8640	12
Is a corrosion control chemical used (yes, no)?			Y	13
Is water fluoridated (yes, no)?			N	14

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	STATION #2			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R			3
Year constructed	1947			4
Primary material (earthen, steel, concrete, other)	CONCRETE			5
Elevation difference in feet (See Headnote 3.)	20			6
Total capacity in gallons	35,000			7
WATER TREATMENT PLANT				8
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			9
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			10
Filters, type (gravity, pressure, other, none)	NONE			11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.8210			12
Is a corrosion control chemical used (yes, no)?	Y			13
Is water fluoridated (yes, no)?	N			14

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet							
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)
M	D	4.000	1,232				1,232
P	D	4.000	103				103
M	D	6.000	39,047				39,047
P	D	6.000	1,746	100			1,846
M	D	8.000	14,511				14,511
P	D	8.000	7,636	687			8,323
M	D	10.000	2,260				2,260
P	D	10.000	2,495				2,495
M	D	12.000	1,010				1,010
P	D	12.000	5,420	755			6,175
M	T	16.000	6,100				6,100
Total Within Municipality			81,560	1,542	0	0	83,102
Total Utility			81,560	1,542	0	0	83,102

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	898				898		1
M	1.000	221	7			228		2
M	1.250	2				2		3
M	1.500	17				17		4
M	2.000	16				16		5
M	4.000	1				1		6
P	4.000		3			3		7
M	6.000	5				5		8
M	8.000	1				1		9
Total Utility		1,161	10	0	0	1,171	0	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	1,337	180	103		1,414	105	1
1.000	48	12	6		54	4	2
1.500	11			1	12		3
2.000	6			2	8		4
3.000	5				5		5
4.000	2	1			3		6
Total:	1,409	193	109	3	1,496	109	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	1,117	117	9	10		161	1,414	1
1.000		36	2	4		12	54	2
1.500		9	1			2	12	3
2.000		6	1			1	8	4
3.000		1	1	3			5	5
4.000			1	1		1	3	6
Total:	1,117	169	15	18	0	177	1,496	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality					0	1
Within Municipality	131	3	1		133	2
Total Fire Hydrants	131	3	1	0	133	
Flushing Hydrants						
					0	3
Total Flushing Hydrants	0	0	0	0	0	

Wis. Admin. Code § 185.87 requires that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Report the number operated during the year

Number of hydrants operated during year:	133
Number of distribution system valves end of year:	5
Number of distribution valves operated during year:	183

WATER OPERATING SECTION FOOTNOTES

Water Operating Revenues - Sales of Water (Page W-02)

The industrial usage and revenue is down because Beatrice Cheese ceased operations in the City during February 1997. (ACCT. 461)

Water Operation & Maintenance Expenses (Page W-05)

A/C 650 down because in 1996 the reservoir was painted and cleaned. Also, account 926 increased due to additional retirement costs associated with labor.

Water Utility Plant in Service (Page W-08)

The following additions for paid for by the City for the industrial park:

Mains	\$26,130
Services	\$1,624
Hydrants	\$1,248

The following additions were paid for by developers:

Mains	\$13,740
Services	\$4,800

The power operated equipment additions and deletions relate to new backhoe financed by a capital lease and a trade-in. (ACCT. 396)

Water Mains (Page W-15)

The 100' of 6" main and the 755' of 12" inch main was paid for by the City for the industrial park.

The 687' of 8" main were paid for by a developer.

Water Services (Page W-16)

Four of the 1" services were paid for by the City for the industrial park. The remaining three 1" services were billed to property owners at the PSC approved rate of \$1,100 each.

All of the 4" services were paid for by a developer.
