

UNIVERSAL SERVICE FUND COUNCIL MEETING MINUTES

TUESDAY, JUNE 20, 2023

Council members present: Ted Hankins, Brightspeed, Counsel Chairperson; Michelle Reinen, Department of Agriculture, Trade and Consumer Protection, Counsel Vice Chairperson; Nicole Mauritz, TDS Telecom; John Van Ooyen, Mt. Horeb Telephone Co.; David Byers, Upper Midwest Wireless, LLC; Teri Hatchell, Charter Communications; Janet Zander, Greater Wisconsin Agency on Aging Resources; Chris Stark, University of Wisconsin-Madison Division of Extension; David Berka, United Way of Greater Milwaukee & Waukesha County; Brian Peters, Independent Living Services; John Kinstler, Ultratec/Captel, TDI; Michele Ahlman, ClearSounds Communications, Inc.; David Mortimer, Hospital Sisters Health System

Commission staff present: Kathy Endres, Rita Hargot, Peter Jahn, Alyssa Kenney, Tara Kiley, Dennis Klaila, Kara Koonce, Billy Mauldin, Jenna Schmidt

1. **Call to Order.** Ted Hankins called the Counsel meeting to order at 10:01 a.m.
2. **Approval of Minutes of December 1, 2022 meeting.** David Myers moved and Ted Hankins seconded that the minutes for the December 1, 2022, meeting of the Universal Service Fund Council be approved as presented. Motion carried.
3. **Introduction of New Members.** Teri Hatchell, Charter Commissions, introduced herself.
4. **Election of Officers.**
 - a. **Counsel Chairperson.** Ted Hankins nominated for the position of Counsel Chairperson. No other nominations were received. Ted Hankins elected Counsel Chairperson.
 - b. **Counsel Vice Chairperson.** Michelle Reinen nominated for the position of Counsel Vice Chairperson. No other nominations were received. Michelle Reinen elected Counsel Vice Chairperson.
5. **Financial Report.** Jenna Schmidt discussed the audit report submitted by Baker Tilly.
6. **Lifeline Program.** Peter Jahn provided an update on the Lifeline program.
7. **Telecommunications Equipment Purchase Program (TEPP) Program.** Billy Mauldin provided an update on the current status of the TEPP program.

- 8. Telecommunications Medical Equipment Grant Program (Telemedicine).** Dennis Klaila provided an update on the current status of the Telemedicine Grant program.
- 9. Non-Profit Grant Program.** Alyssa Kenny provided an update on the current status of the Non-Profit Grant program.

Alyssa Kenney also reported that the Commission had renewed its contract with the current program administrator, SOLIX.

- 10. FY 2024 Universal Service Fund Budget.** Alyssa Kenney presented a proposed budget for funding of USF programs during FY 2024. Janet Zander moved and Nicole Mauritz seconded that the FY 2024 USF Budget be approved as presented. Motion carried.
- 11. Adjourned.** The Counsel adjourned at 11:28 a.m.